

"A Historic Past"



"A Bright Future"

CITY OF DELAWARE CITY
407 Clinton Street – P.O. Box 4159
Delaware City, Delaware 19706
302-834-4573

**CITY OF DELAWARE CITY
PUBLIC HEARING &
SPECIAL MAYOR AND COUNCIL MEETING
May 31, 2011**

CALL TO ORDER – PUBLIC HEARING

The Honorable Mayor Buchheit called to order the Public Hearing at 6:00 pm. Those in attendance were The Honorable Mayor Buchheit, Council Members Barrett, Johnson, Sullivan, and Doebly. City Secretary Gwynn and Interim City Solicitor Walton were also in attendance.

Discussion Concerning Converting Paper Street Portion of Hamilton Street into a Permanent Road Connecting Fifth Street with Reybold Circle

Cathy Johnson, 86 Washington Street, part owner of Hamilton Place, said that she was speaking on behalf of the residents as well as the other owner when she said they do not want a permanent street. Discussion followed among Council Members and Ms. Johnson, with Council expressing their opinion that they agree with Ms. Johnson. Ms. Johnson said that the road leading into Hamilton Place needs to be repaved. Mayor Buchheit said there are a lot of streets in town that also need paving. He said it would be added to the list of streets that need to be repaved.

ADJOURNMENT – PUBLIC HEARING

Council Member Barrett made a motion to adjourn the Public Hearing. Council Member Johnson seconded the motion. A vote was taken, all ayes, motion carried. Public Hearing adjourned at 6:06 pm.

CALL TO ORDER – MAYOR AND COUNCIL MEETING

The Honorable Mayor Buchheit called to order the special meeting of the Mayor and Council at 6:07 p.m. Present were The Honorable Mayor Buchheit, Council Members Johnson, Barrett, Sullivan, and Doebley. City Secretary Gwynn and Interim City Solicitor Walton were also in attendance. Mayor Buchheit explained that he would be changing the order of the agenda as he had the three candidates for the position of City Manager scheduled at ½ hour intervals. The three candidates would be Richard C. Cathcart, Mark Chura and Mark Donofrio.

PRESENTATION BY RICHARD C. CATHCART FOR POSITION OF CITY MANAGER

Richard Cathcart made a presentation and passed out copies of his resume to the Mayor and Council. Mr. Cathcart explained that he would like a full time position as he would be retiring from his position at Delaware State University on 8/1/11. He said he could be available by June 15, 2011. Mr. Cathcart answered various questions from the Mayor and Council and residents of the City. The Honorable Mayor Buchheit thanked Mr. Cathcart for his time and asked if he would be available for questions by phone when the Mayor and Council went into executive session. He replied affirmatively.

DISCUSSION OF SOLAR PANELS AT THE COMMUNITY CENTER

The Honorable Mayor Buchheit gave a brief update, saying that the solar panels cannot be installed on the roof of the Community Center as the building would not support the weight of the panels. Bright Fields suggested that the panels be placed in the yard of the Community Center. These solar panels would supply power to the Community Center. Discussion followed regarding possible locations. Librarian Kevin Swed said the best place for the panels would be in the 4th Street parking lot behind the Community Center. It was stated that a deadline was approaching and that if a decision was not made, the City could possibly forfeit the grant, which the Council did not want to do. Discussion followed regarding the need for HPC's opinion. Council Member Johnson suggested that the process has already begun. He said the Mayor and Council should just make a decision to support or not support the project and allow the new City Manager to go to HPC and work through the regular process. Council Member Johnson made a motion to approve the solar panel project. Council Member Barrett seconded the motion. A roll call vote was taken, all ayes, motion carried.

PRESENTATION BY MARK DONOFRIO FOR POSITION OF CITY MANAGER

Mark Donofrio made a presentation to the Mayor and Council and City residents in attendance. Mr. Donofrio said he had mailed his resume to Mayor Buchheit. He explained that he could start immediately and was interested in a full time position. Mr. Donofrio then answered various questions from the Mayor and Council and residents of the City. The Honorable Mayor Buchheit thanked Mr.

Donofrio for his time and asked if he would be available for questions by phone when the Mayor and Council went into executive session. He replied affirmatively.

PRESENTATION BY MARK CHURA FOR POSITION OF CITY MANAGER

Mark Chura made a presentation to the Mayor and Council and the City residents in attendance. Discussion occurred regarding how Mr. Chura would fill this position while continuing to work as Executive Director of Delaware Greenways. Mr. Chura then answered various questions from the Mayor and Council and residents of the City. The Honorable Mayor Buchheit thanked Mr. Chura for his time and asked if he would be available for questions by phone when the Mayor and Council went into executive session. He replied affirmatively.

DISCUSSION CONCERNING CONVERTING PAPER STREET PORTION OF HAMILTON STREET INTO A PERMANENT ROAD CONNECTING FIFTH STREET WITH REYBOLD CIRCLE

Council Member Johnson made a motion for the City not to pursue this after the sewer repairs have been completed. Council Member Sullivan seconded the motion. A roll call vote was taken, all ayes, motion carried.

The Honorable Mayor Buchheit asked the Interim City Solicitor if anything could be added to the agenda. He said something had come up during the day about marking a police car and he would like to address it. Interim City Solicitor Walton said it could be discussed but not voted upon. Mayor Buchheit said he would ask Chief Tjaden to return at the next Mayor and Council meeting with the price for marking a car and it would be voted upon at that time.

BUDGET WORKSHOP

City Treasurer Walls was unable to attend the meeting due to illness. Mayor Buchheit stated that Rita Marocco and Tim Konkus were on the budget committee. Discussion followed regarding scheduling an emergency meeting, as City Treasurer Walls would be leaving on June 3, 2011. Discussion followed regarding the budget deadline of 6/30/11. The Interim City Solicitor confirmed that the budget must be adopted by the end of June. Council Member Johnson made a motion to postpone the budget workshop until a later date and set a date after the conclusion of the executive session. Council Member Barrett seconded the motion. Discussion followed. Interim City Solicitor Walton stressed the importance of only addressing the issues on the agenda. A roll call vote was taken, all ayes, motion carried.

ADJOURNMENT TO EXECUTIVE SESSION

Council Member Doebley made a motion to adjourn to an Executive Session to discuss personnel issues and job qualification of certain individuals to hold the job as City Manager. Council Member Johnson seconded the motion. A roll call vote was taken, all ayes, motion passed at 8:14 pm.

ADJOURNMENT OF EXECUTIVE SESSION

The Council unanimously voted to return to public session.

ADJOURNMENT OF MAYOR AND COUNCIL MEETING

There was a motion to adjourn, which was seconded and unanimously passed. The meeting adjourned at approximately 9:40 pm.

Respectfully submitted,
Dawn K. Gwynn
City Secretary