

"A Historic Past"



"A Bright Future"

CITY OF DELAWARE CITY
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**CITY OF DELAWARE CITY
REGULAR MEETING OF THE
HISTORIC PRESERVATION COMMISSION
October 4, 2011**

Call to Order

The regular meeting of the Historic Preservation Commission was called to order at 6:47 p.m. by Vice Chair Debra Martin. In attendance were Lynn Dilliplane, Jean Bonner, Debra Martin, Miqui Beaston, Dale Slotter, and Mark Gland. Laura Lee joined the meeting at a later time.

Action upon the Minutes of the Previous Meeting

A motion was made by Commissioner Slotter to approve the minutes of the September 9, 2011 Historic Preservation Commission meeting and seconded by Commissioner Dilliplane. A vote was taken, all ayes, motion carried.

Election of Chairperson

A motion was made by Commissioner Bonner to nominate Debra Martin as the Chairperson of the Historic Preservation Commission and seconded by Commissioner Dilliplane. Commissioner Martin accepted the nomination. A vote was taken, all ayes, motion carried.

A motion was made by Commissioner Dilliplane to nominate Mark Gland as Vice Chairperson of the Historic Preservation Commission and seconded by Commissioner Slotter. Commissioner Gland accepted the nomination. A vote was taken, all ayes, motion carried.

115 Clinton Street – David Mullen – Roof

Mr. Mullen proposed to remove the asphalt roofing and replace with thirty year architectural shingles. The proposed shingles are the same as those approved for use on 101 and 103 Clinton Street.

A motion was made by Commissioner Gland to approve the use of the thirty year architectural shingles and seconded by Commissioner Bonner. A vote was taken, all ayes, motion carried.

211 Clinton Street – David Keifer – Fence

City Manager Cathcart came to discuss the fence within a fence at 211 Clinton Street. City Manager Cathcart stated the residents did not obtain a permit from the city for the fence, nor does the fence meet code. A discussion followed regarding the type of fence meeting the requirements of the HPC. Commissioner Beaston moved to table the issue until additional information can be obtained and seconded by Commissioner Slotter. A vote was taken, all ayes, motion tabled. Commissioner Martin would like the following brought to the next meeting to base a decision.

1. Pictures of the property and fences.
2. Sketch Plan.
3. Determination of the set back.
4. Measurement of the fence.
5. Whether the fence is attached to the building.

Comments

Mr. Mullen would like to be added to next months agenda to discuss the fence on 115 Clinton Street.

Adjournment

A motion was made by Commissioner Gland to adjourn and seconded by Commissioner Beaston. A vote was taken, all ayes, motion carried. Meeting adjourned at approximately 7:15pm.

Respectfully submitted,
Michelle A. Hartman
City Secretary