

"A Historic Past"



"A Bright Future"

CITY OF DELAWARE CITY
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**CITY OF DELAWARE CITY
REGULAR MEETING OF THE
HISTORIC PRESERVATION COMMISSION
December 6, 2011**

Call to Order

The regular meeting of the Historic Preservation Commission was called to order at approximately 7:00 p.m. by Chair Debra Martin. In attendance were Dale Slotter, Laura Lee, Mark Gland, Miqui Beaston and Jean Bonner, Lynn Dilliplane joined the meeting at a later time.

Action upon the Minutes of the Previous Meeting

Commissioner Bonner noted a punctuation change on page 2, line 9 to add a period after reads. A motion was made by Commissioner Slotter to approve the minutes of the November 15, 2011 Special Historic Preservation Commission meeting and seconded by Commissioner Beaston. A vote was taken, all ayes, motion carried.

Town Hall Entrance Doors

City Manager Cathcart presented shop drawings on replacement doors for Town Hall and the Community Center. The drawings provided show a panel style door for Town Hall and glass light style for the Community Center. There was discussion regarding the possibility of using the glass light doors at Town Hall as well as the Community Center. After discussion the HPC would recommend replacing the doors in kind with the panel doors for Town Hall.

Discussion of Fence Ordinance

There was discussion regarding the HPC being able to make policies. Another issue discussed was amending the fence ordinance to reflect what was intended. The HPC discussed their concerns for the fence ordinance such as the height and location of fences in the historic district. In addition they discussed the materials they would like to see used in order to preserve the fabric of the

property. There was further discussion of the guidelines and recommendations by the HPC with City Manager Cathcart. This discussion also includes a "Welcome Packet" for new home owners and a one time mailing to current homeowners.

Commissioner Beaston made a motion to make a recommendation to Mayor and Council to prohibit the use of vinyl fencing within the Historic District. The motion was seconded by Commissioner Lee for discussion. A vote was taken, Commissioner Lee – aye, Dilliplane – aye, Bonner – aye, Beaston – aye, Gland – nay, Slotter – nay, Martin – nay, motion carried.

Commissioner Slotter made a motion to make a recommendation to Mayor and Council to prohibit the use of chain link fencing within the Historic District. The motion was seconded by Commissioner Dilliplane for discussion. A vote was taken, Commissioner Bonner – aye, Slotter – aye, Martin – nay, Dilliplane – aye, Lee – aye, Gland – nay, Beaston – aye, motion carried.

Adjournment

A motion was made by Commissioner Gland to adjourn and seconded by Commissioner Lee. A vote was taken, all ayes, motion carried. Meeting adjourned at approximately 8:28pm.

Respectfully submitted,
Michelle A. Hartman
City Secretary