

Approved 4/18/12

"A Historic Past"



"A Bright Future"

CITY OF DELAWARE CITY
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**CITY OF DELAWARE CITY
REGULAR MEETING OF THE
HISTORIC PRESERVATION COMMISSION
March 6, 2012**

Call to Order

Chairperson Debra Martin called to order the regular meeting of the Historic Preservation Commission at approximately 7:00 p.m. In attendance were Dale Slotter, Lynn Dilliplane, Jean Bonner, Miqui Beaston, Laura Lee and City Manager Dick Cathcart.

Action upon the Minutes of the Previous Meeting

Commissioner Bonner noted a change on page 1, paragraph 4. Chairperson Martin added to paragraph 1 that she left the meeting and Commissioner Gland chaired the remainder of the meeting. A motion was made by Commissioner Slotter to approve the minutes of the February 7, 2012 Regular Historic Preservation Commission meeting and seconded by Commissioner Beaston. A vote was taken, all ayes, motion carried.

100 Washington Street – Louis Schultheis – Windows

These are not the original windows, they were replaced by the previous owners in the 1970's. The existing windows are wooden with aluminum tracks. Mr. Schultheis intends on replacing them with vinyl replacement windows. There was brief discussion on maintaining the historic integrity of the home by using wooden windows. Considering this property is a C1-L, the HPC serves as an advisory committee to make recommendations how to bring the building back to its original historic nature. It is their recommendation to use wooden, two over two windows. A motion was made by Commissioner Dilliplane to approve the window replacement and was seconded by Commissioner Slotter. A vote was taken, all ayes, motion carried.

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After reviewing the NACP Guidelines for Solar Panels in Historic Districts there was discussion about various types of Solar and Wind Turbines and how they impact the area in which they are installed. Commissioner Slotter made a motion to approve the NACP Guidelines for Solar Panels in historic districts as advisory guidelines for Delaware City and seconded by Commissioner Beaston. A vote was taken, all ayes, motion carried.

2013 Grant Application Discussion

Chairperson Martin brought up the following topics for consideration:

- 1) To address the condition of the Canal Lock
 - a. Phase 1 – Historic Document Search from 1820's to present.
 - b. Phase 2 – Conditions assessment by an Historical Architect with recommendations for rehabilitation.
- 2) To update the Historic Preservation Ordinance to fix inconsistencies, update references, update sections to reflect current and desired practices.
- 3) District property owner packets and guidelines for best practices, review processes and resources of information to residents.

The grant is federally funded but comes through the state. There is 10% set aside for certified local governments to apply, which Delaware City is certified. There was further discussion of grant funds and priorities in which to use them. Also discussed were the requirements and deadline of April 15, 2012 for the grant application. The commission decided to pursue the documentary research on the lock for this year's project.

Announcements

Chairperson Martin announced the Legal Training Opportunity for Preservation Commissions will be held at 8:30AM on March 28th at Del-State University. There is a \$15.00 fee which does include food.

Chairperson Martin also announced in reference to the Tubman Byway, which also uses Route 9. There will be public workshops for the Corridor Management Plan Draft held on March 12th, 13th and 14th. The closest one to us would be on the 12th in Odessa at 6:30PM. Otherwise, the plans can be viewed online at www.harriettubmandelaware.com.

Adjournment

A motion was made by Commissioner Slotter to adjourn and seconded by Commissioner Dilliplane. A vote was taken, all ayes, motion carried. Meeting adjourned at approximately 8:03PM.

Respectfully submitted,
Michelle A. Hartman
City Secretary

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