

*"A Historic Past"*



*"A Bright Future"*

**CITY OF DELAWARE CITY**

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**CITY OF DELAWARE CITY  
REGULAR MEETING OF THE  
HISTORIC PRESERVATION COMMISSION  
June 5, 2012**

**CALL TO ORDER**

The regular meeting of the Historic Preservation Commission was called to order at 7:00 p.m. by Commissioner Martin. Those present included Commission Members Bonner, Martin, Beaston, Dilliplane and Slotter. City Manager Cathcart was also in attendance.

**ACTION UPON THE MINUTES OF THE PREVIOUS MEETING**

Commissioner Dilliplane stated that there were two errors that needed to be corrected. Commissioner Dilliplane was not in attendance at the May 1, 2012 meeting, therefore, she did not second the motion regarding 207 Clinton Street, nor did she make a motion to adjourn. Commissioner Martin stated out that under the section for 214 Washington Street, she recalled pointing out that the work was considered to be construction under 49-6B which read that the project must comply with the decision of the Commission. Under the section regarding 213 Clinton Street, the fencing type should be "80% open". *Commissioner Slotter made a motion to accept the minutes with revisions. Commissioner Dilliplane seconded the motion. A vote was taken, all ayes, motion carried.*

**401 CLINTON STREET – JON WATTS - SIDING**

City Manager Cathcart explained that Mr. Watts came to town hall to inquire into installing new siding on his house. Ms. Clifton informed him that he would need a permit and that he would need to come before the Historic Preservation Commission. Mr. Watts had signed a contract for the siding work and in the interim was hospitalized and the siding job started. Ms. Clifton noticed that the work had been started and that Mr. Watts had not appeared before HPC. She notified the City Manager who sent Mr. Watts a letter, telling him to cease and desist until he complied with the City requirements. Mr. Watts was in attendance

and explained the time line of his emergency hospitalization which prevented him from getting a permit and appearing before HPC. He apologized for his actions. He explained that asbestos siding was on the house before the siding. He gave the Historic Preservation Commission a copy of the contract describing the work that was done. HPC asked him about his health. Discussion followed regarding placing vinyl siding on a home in the historic district. Commissioner Martin explained that if a New Castle County permit was not required the HPC would only act in an advisory capacity. However, she said HPC would like to have an opportunity to talk to the homeowner about restoration possibilities. City Manager Cathcart thanked Mr. Watts for removing the chain link fence. Commissioner Slotter said that Mr. Watts did the right thing by keeping the wood posts and the wood porch roof. He added that it is the responsibility of the owner of an historic property to preserve it for future generations. *Commissioner Slotter made a motion to accept the renovations to the siding at 401 Clinton Street and that Mr. Watts acknowledged his error in not coming to HPC prior to starting the work. The motion was seconded. A vote was taken, all ayes, motion carried.* The members of HPC thanked him for attending.

#### **206 JEFFERSON STREET – FEDALE ROOFING/PAUL MORRILL – NEW ROOF**

Paul Morrill was in attendance to explain the proposal to install a new roof. He said there are a total of four flat roofs to be replaced, consisting of the very top roof that was put on in the 1980's, the back addition roof that dates to the turn of the last century and the two side porch roofs. None of the roofs are visible from the street as they have a very shallow pitch. His contractor is proposing membrane and PDM rubber roofing with a lifetime warranty. The scuppers would remain intact and new flashing has been added. There would be no change in the appearance to the house whatsoever. *Council Member Beaston made a motion to accept the plans as submitted. Council Member Dilliplane seconded the motion. A vote was taken, all ayes, motion carried.*

#### **300 SECOND STREET – STEVE PARRIS - WINDOWS**

Mr. Parris explained that his house is fairly new, built in 1995, with a cantilevered deck overlooking the canal. It is in the historic district, but not an historic home. City Manager Cathcart explained that Town Hall received calls regarding this, but they were made after the windows had been changed. Commissioner Martin said HPC would not have an issue as it is fairly new construction. She said she does not want to deal with this in an official capacity as it was not on the agenda and that HPC would address this at the July meeting. Mr. Parris was told he did not need to return to the meeting next month, but that he would need to get a building permit from town hall. HPC thanked him for coming.

**Adjournment**

A motion was made to adjourn the meeting. The motion was seconded. A vote was taken, all ayes, motion carried. Meeting adjourned at approximately 7:35 p.m.

Respectfully submitted,

*Dawn K. Gwynn*

City Secretary