

Approved 12/3/12

"A Historic Past"



"A Bright Future"

CITY OF DELAWARE CITY
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**CITY OF DELAWARE CITY
PLANNING COMMISSION
October 1, 2012**

CALL TO ORDER

Commissioner Dilliplane called to order the regular meeting of the Planning Commission at 7:00 p.m. The following Commission Members were present: Snow, Costango, Dilliplane, Lewis and Maxwell. City Manager Cathcart was also in attendance.

ACTION ON THE PREVIOUS MINUTES

Commissioner Snow made a motion to accept the minutes of the July 2, 2012 Planning Commission Meeting as written. Commissioner Costango seconded the motion. A vote was taken, all ayes, motion carried.

ELECT CHAIRPERSON

Discussion occurred regarding what action should be taken, as Commissioner Schofield, the current chairperson, was not present. *Commissioner Dilliplane made a motion to table this election until the next meeting, when Commissioner Schofield could be asked if she would like to continue to serve as chairperson. Commissioner Snow seconded the motion. A vote was taken, all ayes, motion carried.*

REVIEW OF THE SIGN & OUTDOOR ADVERTISING REGULATIONS

Commissioner Dilliplane gave a brief overview of the status of these advertising regulations. He explained that Commissioner Schofield and City Solicitor Walton suggested revisions to this ordinance. Discussion occurred regarding the following: deleting unnecessary definitions; consolidating Sections 45 and 46; time limits for event banners; sign permits and permit fees; existing signs not

being grandfathered; and, enlarging the allowable signs for churches. When asked, City Manager Cathcart said the Planning Commission could deal with the changes in one of two ways. They could either make a motion to accept the recommendations made by the City Solicitor as written, or they could go through each of the recommended changes and make separate decisions. Discussion followed. *Commissioner Lewis made a motion to accept City Solicitor Walton's recommendations for Sections 2a and 2b and Section 4 of the Sign Ordinance. Commissioner Costango seconded the motion. A vote was taken, all ayes, motion carried.* City Manager Cathcart explained the process required to adopt an ordinance.

COMMISSIONER'S COMMENTS

Commissioner Lewis said she would like to see the Comprehensive Plan on the agenda for the next meeting. She said the City's Comprehensive Plan needs to be revised next year. City Manager Cathcart said he is reviewing the current plan. He said he thought it would be more productive for him to review it and make recommendations. He added that because of the City's plan to annex Fort DuPont and the anticipated changes there, the process is a little more complicated than normal. The City Manager said he has requested assistance from the University of Delaware in providing a grad student to work with the City. Discussion followed. City Manager Cathcart explained the process to create a Comprehensive Plan to be presented to the State of Delaware. His target date for preparation of a rough draft is January 2013.

ADJOURNMENT

Commissioner Dilliplane made a motion to adjourn the meeting. The motion was seconded. A vote was taken, all ayes, meeting adjourned at 7:32 pm.

Respectfully submitted,
Dawn K. Gwynn
City Secretary



ATTENDANCE SHEET – PLEASE SIGN IN

MEETING: PC DATE: 10/1/12

NAME:

ADDRESS:
