



CITY OF DELAWARE CITY

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**CITY OF DELAWARE CITY
REGULAR MEETING OF THE
HISTORIC PRESERVATION COMMISSION
December 4, 2012**

CALL TO ORDER

The regular meeting of the Historic Preservation Commission was called to order at 7:03 p.m. by Commissioner Slotter, as Commissioner Martin was unable to attend the meeting. Those present included Commission Members Bonner, Lee, Beaton, Dilliplane, and Slotter. City Manager Cathcart was also present.

ACTION UPON THE MINUTES OF THE PREVIOUS MEETING

Commissioner Beaton made a motion to accept the minutes of the October 2, 2012 HPC meeting, as written. Commissioner Lee seconded the motion. A vote was taken, all ayes, motion carried.

119 CLINTON STREET – ROBERT & DEBORAH GARY - ROOF

Mr. Gary (Tony) said he has a roof leak that he would like to repair. He gave a presentation of the proposed project. He said he received a bid from American Contracting Co. to include the removal of old roof, covering the existing boards with 3/4" plywood, installing ice shield and covering with brown, architectural 35 year shingles, that closely match the ones that were used on the old roof. *Commissioner Dilliplane made a motion to approve the plans as presented. Commissioner Beaton seconded the motion. A vote was taken, all ayes, motion carried.*

DISCUSSION OF HEARING PROCEDURES

Commissioner Slotter said this topic should be tabled until the next meeting, as Commissioner Martin has the information to be discussed. The other Commissioners agreed.

FOURTH STREET PARK FENCE

City Manager Cathcart said when the City removed the old, ugly, rusted fence from the Community Center, there were some complaints that the children were no longer protected from going into the road. The City got bids for the fence that is being proposed. It is a 40' X 80' area with an eight foot gate, enabling access for maintenance. This gate would remain locked when it is not being used for maintenance purposes. There is a 4' self-closing gate for the children to access the play area. The fence is made of black aluminum which has no spikes or points that children could be injured on. It is 54" high, which is what is typically used around pools. City Manager Cathcart said there was another suggestion to move the playground to the fenced area that was used as a playground by the former day care. The City Manager said he is waiting to hear from the State of Delaware before making a final decision. He has asked them if children from the community can mix with the day care children within the playground. Discussion followed. City Manager Cathcart said he is also looking for funding to purchase new playground equipment. *Commissioner Beaston made a motion to accept the fence as proposed if all else works out. Commissioner Dilliplane seconded the motion. A vote was taken, all ayes, motion carried.*

Comments

Commissioner Lee went to the workshop on window restoration and substitute materials. She brought copies of the brochure about window restoration, for future use. She also passed out a brochure from the Lewes Historic Preservation Commission that explains their procedures, etc. The Commissioners felt it would be beneficial for Delaware City HPC to prepare a similar brochure, helping to make the HPC as user friendly as possible. Commissioner Lee suggested doing a write-up for the City News commending specific homeowners for outstanding renovations, good upgrades, etc. Discussion followed, with City Manager Cathcart explaining how the sash shop is working and who is currently using it to restore windows.

Adjournment

A motion was made and seconded to adjourn the meeting. A vote was taken, all ayes, motion carried. Meeting adjourned at 7:32 pm.

Respectfully submitted,

Dawn K. Gwynn

City Secretary

