

"A Historic Past"



"A Bright Future"

CITY OF DELAWARE CITY

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**Minutes from the Regular Meeting
Delaware City Board of Health, Wednesday, March 13, 2013
City Council Chamber**

Please refer to the signatures on the Attendance Sheet for all citizen/members present.

Meeting Called to Order by Chairwomen Brenda Parker at approximately 7:10pm

- Agenda was then approved as presented.
- Minutes presented from previous Board of Health meeting in January unanimously approved.

OLD BUSINESS:

1. Community Emergency Response Team

ACTION PLAN PROPOSAL:

Discussion included:

• What to name the group?

A proposal for the name of the volunteer group emerged and was voted into use for the Action Plan of Community Assistance Team or C.A.T. This is a casual reference to the feral cat colonies within the city!

• Final Draft of Action Plan:

Proceeded with discussion of other considerations for the presentation of the Final Draft of the Action Plan to City Manager, Cathcart by the next BOH meeting in April. It was made clear that the city has an expectation that this volunteer group "C.A.T." will help plan and staff a shelter at the community center as part of the emergency action plan. Which increases the demand for a thorough oversight and responsibility.

Secretary Webster offered to create a flyer as a call for volunteers plus a revised version of the city map - to include the flood plane, divided into "quadrants" to be more usable during a community emergency. Lisa will also provide all addendums in PDF form for the final draft.

Chairwomen Parker offered to develop an online registration file for volunteers using an index card like identification for access to volunteer info through a Facebook interface.

Board member/councilman Green, has been reviewing the proposal and is about to be finished with revisions on the plan. He offered to contact the city manger concerning any of the legal issues that may arise with volunteers and the idea of developing, staffing and administrating a shelter, as my be required by the city for this project. Concerns were expressed for providing/developing a food source to be included with the proposal.

Continued discussion required for final draft of Action Plan/C.A.T. program.

NEW BUSINESS

1. Vacant Properties

- Board member, Green asked to address concerns for the number of vacant properties within the city limits. Does the Board of Health have any powers available to help the city's ability to take action for resolution? Sec. Webster sited the city charter Sec.10-02/D-E to review any direct action the board may be able take advantage of to assist the city and recommend action as necessary. Mr. Green offered to speak with the city manager for further insight and additional discussion, to be reviewed in the future.
- Agenda completed, no further business concerning BOH, unanimously voted to close meeting at approximately 7:58pm.