

"A Historic Past"



"A Bright Future"

CITY OF DELAWARE CITY

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**CITY OF DELAWARE CITY
RESCHEDULED MEETING OF THE
PLANNING COMMISSION**

October 23, 2013

CALL TO ORDER

Commissioner Schofield called to order the rescheduled meeting of the Planning Commission at 7:00 PM. The following Commissioners were present: Schofield, Long, Chura, Snow and Renoll. Also present was City Manager Cathcart.

ACTION ON PREVIOUS MINUTES

Commissioner Chura made a motion to accept the minutes of the August 5, 2013 Planning Commission meeting as written. Commissioner Snow seconded the motion. A vote was taken with all ayes, motion carried.

ELECTION OF A CHAIRPERSON

Discussion occurred. Commissioner Chura made a motion to nominate Commissioner Schofield. Commissioner Snow seconded the motion. A vote was taken, all ayes, motion carried.

ELECTION OF A SECRETARY

Commissioner Schofield said the Code said PC could elect a secretary. She said it would be helpful to have someone as a contact for her. She could contact the secretary, give him/her the key and security code, and the secretary would be responsible for opening the building for the meeting. Commissioner Snow made a motion to nominate Commissioner Chura as secretary. The motion was seconded. A vote was taken, all ayes, motion carried.

100 FIFTH STREET – KEITH JORDAN – VARIANCE SIDE SETBACK FROM 7'5" TO 0.6'

Mr. Creed, contractor, explained that they have met with the Planning Commission previously. He said they've found that the residence is below the 9' flood plain requirement. They will jack up the house. He explained that the setback variance of the addition will need to be reduced from 7.5' to point six (.6') feet, in order to keep the addition in line with the original house. Discussion followed regarding: a flood certificate, how much the house needs to be raised. City Manager Cathcart said everything else has been resolved, that Mr. Jordan was just seeking the variance for the side setback for the addition. Mr. Jordan said he already had a variance for the side setback for the addition, but the City could not find a record of that. Discussion followed regarding raising the addition when the main house is raised. Commissioner Chura made a motion to approve the variance for the side setback from 7.5' to .6'. Commissioner Snow seconded the motion. A vote was taken, all ayes, motion carried. Mr. Jordan thanked the PC members for rescheduling their meeting.

ADJOURNMENT

A motion was made and seconded to adjourn the meeting. A vote was taken, all ayes, meeting was adjourned at 7:15 PM

Respectfully Submitted,

Dawn K. Gwynn

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City Secretary