

"A Historic Past"



"A Bright Future"

CITY OF DELAWARE CITY

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**Minutes from the Regular Meeting
Delaware City Board of Health, Wednesday, November 13, 2013
City Council Chamber**

- Roll Call of members present: Brenda Parker, Lisa Webster, Joe Augustine, and Michael Furrowh.
- Welcomed new member Cindy West.
- Meeting Called to Order by Chairwomen Brenda Parker at approximately 7:07 pm
- Agenda was then approved as presented.
- Minutes presented from previous Board of Health meeting in October unanimously approved.

OLD BUSINESS:

1. Vacant Buildings

- City Manager requests BOH to post a second letter for the home on Jefferson St., demolition has not been realized. BOH to forward another letter to property owner asking for response within 30 day and a plan to demolish building on property.
- "Log Book of Vacant Properties" a work in progress. Lisa Webster has taken possession to help add information.
- Mr. Kevin Monroe attended tonight's meeting, expressing concerns his property at 103 Clinton St. identifying permit costs as his primary issue. The problem is however "out of our hands," once the County Board of Health became involved. BOH has offered a ear to listen, but has little recourse to help.

NEW BUSINESS:

- *NOTE: The Board of Health is in need of a standing member who also serves as a member of the Fire Company here in Delaware City, approved through nomination and review of resume by the mayor and council. Requests for nominees were called for.*

1. Disaster Preparedness

- “Bug-Out-Bag” possible publications may exist, may need individual sponsor to produce and distribute a physical bag, good idea.
- Need to develop “Contact Lists” for the merchants doing business within the city limits, to include Names, Addresses and Contact Phones Numbers.

2. Rules and Responsibilities of BOH

- Chairwomen Parker will organize a training session for the Board of Health committee.
- Agenda completed, no further business concerning BOH, unanimously voted to close meeting at approximately 7:45pm.