



CITY OF DELAWARE CITY
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**CITY OF DELAWARE CITY
REGULAR MEETING OF THE
HISTORIC PRESERVATION COMMISSION
September 2, 2014**

CALL TO ORDER

The regular meeting of the Historic Preservation Commission was called to order at 7:00 pm. by Commissioner Slotter. Those present included Commissioners Slotter, Bonner, Beaston and Dilliplane.

ACTION UPON THE MINUTES OF THE PREVIOUS MEETING

Commissioner Dilliplane made a motion to approve the minutes of the August 5, 2014 HPC meeting, as written. Commissioner Beaston seconded the motion. A vote was taken, all ayes, motion carried.

138 ADAMS STREET – SANDRA WORTHINGTON - WINDOWS

Ms. Worthington presented the specifications prepared by Anderson Windows. She said there were three windows that were installed to replace existing windows. They were polymer and wood windows and look exactly like the original windows. The frames and the windows were replaced. Ms. Worthington said she did not get a permit to replace the windows as she didn't think it was necessary because it was not new construction. She added that she didn't object to paying \$50 for the permit, but objected to the \$50 fine that was added because she didn't get a permit. Commissioner Slotter said HPC could not help her with that and she would need to contact the City Manager. She said she had already done that. She asked what else she could do. Commissioner Slotter said he would be more upset with the contractor because Anderson should have known they needed a permit. Discussion followed. Mayor Green, who was present, encouraged Ms. Worthington to contact City Manager Cathcart again about the

fine. He said if she still needed to, she could come to a Mayor and Council meeting. *Commissioner Dilliplane made a motion to retroactively approve the windows as presented. Commissioner Bonner seconded the motion. A vote was taken, all ayes, motion carried.*

COMMISSIONER COMMENTS

Mr. and Ms. O'Donnell, who recently moved to Delaware City, asked for information about the historic area and HPC. Discussion followed. Ms. O'Donnell said she had served for 4 years on the Historic Preservation Commission in Kent County, Maryland. Commissioner Slotter said he would like to ask her to get involved as openings occur. Ms. O'Donnell said she would be happy to serve on HPC when they have an opening.

Mayor Green thanked Commissioner Slotter for serving as the HPC chairperson. He also thanked him for continuing to serve as a commissioner. Discussion followed. Commissioner Slotter said he doesn't want HPC to be adversarial to the residents. He said he hopes the new chairperson will also act in a non-adversarial way and encourage residents to come to HPC for advice.

Discussion followed regarding Elizabeth Wahbe, as she has not attended a meeting in quite some time.

ADJOURNMENT

Commissioner Beaston made a motion to adjourn the meeting. Commissioner Dilliplane seconded the motion. A vote was taken, all ayes, motion carried. The meeting was adjourned at 7:22 pm.

Respectfully submitted,

Dawn K. Gwynn

City Secretary