



CITY OF DELAWARE CITY

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**Minutes from the Regular Meeting
Delaware City Board of Health, Wednesday, August 14, 2013
City Council Chamber**

- Roll Call of members present: Brenda Parker, Lisa Webster, and Joe Augustine
- Meeting Called to Order by Chairwomen Brenda Parker at approximately 7:10 pm
- Agenda was then approved as presented.
- Minutes presented from previous Board of Health meeting in June unanimously approved.

OLD BUSINESS:

1. Vacant buildings

- Continued discussion as the work proceeds on documentation of the vacant properties in the city, the city manager, Mr. Cathcart has indicated that the police do have a an ongoing "log-in" of such properties.
- Chairwomen Parker and her son gained entrance to the property on Jefferson St. to close windows and attempt to remove cats that may be living within the property. Her report was that conditions within the home were deplorable; she felt conditions were so bad she had to remove herself as not be injured or risk any damage to health! Smell of animal defecation, presence of feces, holes in walls as well as floors made moving through the interior impossible. City manager, Cathcart indicated that the city was aware of a plan for the owner to take down this building sometime soon, but hoped a letter would otherwise indicate the significant health risk identified by the board of health. It was therefore recommended that a letter be drafted from the board to help expedite the demolition of the building to remove any further health risk in the community.

2. Community Action Manual

- Action Plan is in the hands of the council, and is in review and continues to be a work-in-progress, addressing the logistics of "Shelter-In-Place", use of the community center.
- "Just Checking" city heat advisory plan was activated on two (2) occasions this summer, with 100% contact thru the help of the city staff, police and interns.

3. Rules and Responsibilities/B.O.H.

- Sec. Webster will download this information from the town hall site providing copies for the September committee meeting.

NEW BUSINESS:

1. Stray Cats

• Continued issue in and around the trailer park. Chairwomen Parker is hoping to organize another Catch/Release and Spay/Neuter program with help from Pampered Pets/Megan Titus. This program has proven to be successful in the past and will encourage fellow members of community to provide affordable services which keep the feral and domestic populations under control. The program will be funded through donations and fundraising efforts, more information to come.

• Agenda completed, no further business concerning BOH, unanimously voted to close meeting at approximately 7:30pm.