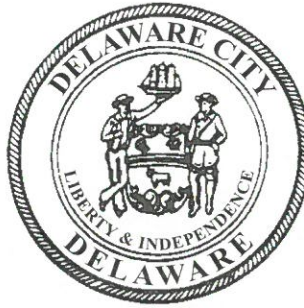


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CITY OF DELAWARE CITY
407 Clinton Street - P.O. Box 4159
Delaware City, Delaware 19706
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**MINUTES
REGULAR MEETING OF THE PLANNING COMMISSION
CITY OF DELAWARE CITY
MONDAY, JULY 10, 2017
CITY COUNCIL CHAMBER**

CALL TO ORDER

Commissioner Snow called to order the regular meeting of the Planning Commission (PC) at 7:00 p.m. Those also present included Commissioners West, Hendry, McKinley, Williams and Renoll. City Manager Houck was also in attendance.

ACTION ON THE PREVIOUS MINUTES

Commissioner West made a motion to accept the minutes of the June 5, 2017 PC meeting, as written. Commissioner Williams seconded the motion. There was no discussion. A vote was taken, all ayes, motion carried.

DISCUSSION OF 304 & 308 BAYARD STREET, Robert Malinowski – RE-SUBDIVISION CHANGING PROPERTY LOT LINE ON 304 BAYARD FROM 150X100 TO 180X100 AND 308 BAYARD FROM 90X100 TO 60X100

Mr. Malinowski read his presentation requesting the two lots he owns, one of which is his residence, Lot #304, and the second which is vacant, Lot #308, be sub-divided. Both lots are now code compliant and the proposed sub-division will be as well. There was no discussion on the request. Commissioner McKinley made the motion to accept. Commissioner Williams seconded the motion. Vote taken, all in favor, motion approved.

COMMISSIONERS COMMENTS

City Manager Houck asked if there were any comments from the walk about. She felt it helped everyone, and especially the engineers to be able to communicate.

- Commissioner Renoll asked about City Solicitor Walton's presence? City Manager Houck responded that it was very beneficial to have him attend because he represents the City, the Fort Corporation and the County.
- Commissioner Williams' comment was he thought there were a lot of good answers and everyone was now on the same page. Commissioner Snow agreed and added being aware of the timeline is very helpful. Commissioner Renoll said he would like to see this take place at each stage and hopefully better accommodations for the meeting would be considered.
- Commissioner McKinley's comments were in regards to having the engineers look at the sluice gate behind Polktown. This is a major concern to him because of the past history of its failures and the neglect over the years of the maintenance on the gate. Commissioner Snow remarked that Mr. Randol said he was going to look into it. City Manager Houck said Cutting Edge goes out when there are advance warnings of storms to clear away debris. However, the storms will bring their own debris so there needs to be a pre-storm checklist.
- Commissioner Hendry wanted to put on the record the comment from the AECOM engineer about the traffic circle; that he was unsure of the levy would cover it and it needs to be examined. City Manager Houck replied, the engineer referred to it as not being too much further to take it to correct it.
- There was no further discussion.

ADJOURNMENT

Commissioner Williams made a motion to adjourn the meeting. Commissioner Smith seconded the motion. A vote was taken, all ayes. Meeting adjourned at 7:10 pm.

Respectfully submitted,

Bonnie Lynn Hanna

City Secretary



ATTENDANCE SHEET – PLEASE SIGN IN

MEETING: PC Meeting DATE: 7-10-17 7:00 PM

NAME:

Carol Houck
Bob Mahonish
Bonnie Harse

ADDRESS:

407 Clinton St.
304 Bayard St.
3 406 Annetta St.