

*"A Historic Past"*



*"A Bright Future"*

CITY OF DELAWARE CITY  
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**CITY OF DELAWARE CITY  
REGULAR MEETING OF THE  
HISTORIC PRESERVATION COMMISSION  
December 5, 2017  
MINUTES**

**CALL TO ORDER**

Commissioner Turley called the regular meeting of the Historic Preservation Commission (HPC) to order at 7:00 p.m. Those present included Commissioners Hanna, Palmer and Lee. Also in attendance was City Manager Houck.

**ACTION UPON THE MINUTES OF THE PREVIOUS MEETING**

Commissioner Hanna made the motion to accept the minutes from the July 11, 2017 meeting. Commissioner Lee seconded the motion. All in favor, motion carried.

**REVIEW 2018 MEETING SCHEDULE**

During the review it was noted that all the meetings were scheduled for the first Tuesday of each month except for April's meeting. Question was raised why and it thought to be because of Election Day will be held on the first Tuesday. City Manager Houck said she would check into as well as check on the minutes from the September Workshop.

**30 CLINTON STREET - JOHN BUCHHEIT/JERRY McCARTHY - DOORS AT CRABBY DICK'S**

Mr. McCarthy passes out picture and engineer's drawings of the proposed project. The doors will be installed at the back door loading dock and kitchen area, which was a later addition to and not part of the original historical building.

In keeping with the 1826 style, the French doors will replace the two (2) windows and steel door that are currently in place. It will provide flow from the banquet room to the deck and the pavilion.

**DISCUSSION:**

Commissioner Lee and Mr. McCarthy discussed the age of the addition. Mr. McCarthy is not sure of the age. Commissioner Lee commented that although not part of the original building it may have reached historical age now from when it was added.

Commissioner Palmer asked if the exterior is block and how it will be finished. Mr. McCarthy replied the exterior is block. The new header to support the opening of the doors and skylights is a 10-foot structure. The single story roof above is not loadbearing. The finish will go back to how it is currently; stucco finish on the exterior and redo the plaster on the interior.

Commissioner Lee inquired what material would the doors be made of. The interior and exterior will be vinyl wrapped for durability but the appearance will look like wood. Commissioner Lee remembers an issue with a door Mr. Whittaker installed not fitting with the historical integrity of the building. She said she is not sure of what the historical regulations are for the commercial district and would like to have it noted that she would prefer to see wood and mentioned Cyprus is as durable although expensive.

Commissioner Turley agrees the new design definitely flows better into the period and is an improvement in the appearance.

Commissioner Lee asked if there would be an automatic door opener since an historical knob does not comply with the ADA. Discussion about where a push bar would be attached ensued. By code, the doors must be unlocked during business hours. Mr. McCarthy will look into what will be best both for code and historic appearance.

Commissioner Palmer asked if a fire underwriter's permit was necessary. It is not.

There were no further questions or comments. Commissioner Hanna made the motion to accept the plans for the new doors as submitted. Commissioner Palmer seconded it. All were in favor, the motion carried.

**COMMISSIONER COMMENTS**

There were none.

**ADJOURNMENT**

Commissioner Lee made a motion to adjourn the meeting. Commissioner Hanna seconded the motion. A vote was taken, all ayes, motion carried. Meeting adjourned at approximately 7:13 p.m.

Respectfully submitted,

*Bonnie Lynn Hanna*

City Secretary