

*"A Historic Past"*



*"A Bright Future"*

## THE CITY OF DELAWARE CITY

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### **CITY OF DELAWARE CITY REGULAR MEETING OF THE HISTORIC PRESERVATION COMMISSION Wednesday, June 20, 2018 MINUTES**

#### **CALL TO ORDER**

City Manager Houck called the special meeting of the Historic Preservation Commission (HPC) to order at 6:20 p.m. Also in attendance were Commissioners Wood, Lee and Hanna. City Manager noted for the record that discussion was possible but a vote could not be taken until the fourth (4<sup>th</sup>) Commissioner arrived to have a quorum.

#### **ACTION UPON THE MINUTES OF THE PREVIOUS MEETING**

There were no minutes from the June 5, 2018 meeting available at this time.

#### **30 Clinton Street – John Buchheit – Roof Top Deck for 4<sup>th</sup> Floor and Install 3 Level Elevator in Back Corner of Building**

City Manager introduced Mr. Jerry McCarthy as the representative for Mr. John Buchheit regarding 30 Clinton Street. He will be making the presentation on the roof top deck. The elevator was submitted and voted on at the June 5 meeting.

Mr. McCarthy said since the last meeting the sketches from the carpenter with the measurements had been submitted along with a list for the decking material and the spec sheet on the railing. Everyone was in possession of that information and it was open for discussion/questions.

Commissioner Lee questioned the orientation of the building in the sketch in relation to Clinton, Washington and Harbor Streets. Mr. McCarthy pointed out the masonry curb was along Washington Street. Some confusion continued and questions asked until everyone understood the orientation of the building. Mr. McCarthy said all will be clearly defined on the blueprints.

Discussion about the decking and railing began. The decking color will be a blue gray and railing antique white which is a time appropriate color scheme.

Commissioner Palmer arrives and it is noted for the record by City Manager that a quorum now existed and a vote can be taken.

Commissioner Lee noted for the record; that what was presented this evening was a sketch of the deck; a description of the material for the railing which is cast stone; and a description of the material for the decking which is Azek.

The following questions were asked of Mr. McCarthy by Commissioners Palmer and Lee:

- What is the railing height?
  - 42 inches necessary for commercial properties.
- How are the posts supporting the deck being supported underneath?
  - The deck sits on top of the third floor hallway and one room. That ceiling is accessible therefore adding extra cross framing during the build which will be detailed on the blueprints.
- Will one of the supports be off the new block walls of the elevator and another down through the old roof?
  - Yes through the existing roof with reinforcements which will be accessible from below. Load calculations will be on the blueprints if the plans are approved.
- The railing will have some weight.
  - Its cast stone but not solid although does have some weight. All support systems will be on the blueprints when seeking a permit.

There were no further questions or discussion. City Manager stated that a quorum existed and Commissioner Wood said this project has no bearing on her employment with Mr. Buchheit therefore her vote is impartial.

A motion was made by Commissioner Palmer to accept the plans as submitted for the roof top deck at 30 Clinton Street. Commissioner Wood seconded the motion. All were in favor. The motion was carried. A letter of appropriateness will be forthcoming.

Mr. McCarthy asked when the next meeting would be because another feature to the renovation needs to come before HPC. City Manager explained the process and once all information was submitted it would be put on the agenda. However,

a July meeting at this time didn't appear to be possible since three (3) of the Commissioners will not be available.

**ADJOURNMENT**

Commissioner Wood made a motion to adjourn the meeting. Commissioner Palmer seconded the motion. The meeting was adjourned at 6:57 p.m.

Respectfully submitted,

*Bonnie Lynn Hanna*

City Secretary