

*"A Historic Past"*



*"A Bright Future"*

CITY OF DELAWARE CITY  
407 Clinton Street - P.O. Box 4159  
Delaware City, Delaware 19706  
302-834-4573

### **RESOLUTION NO. 19-0318-01**

**Whereas**, at a special meeting held on March 7, 2019, the Mayor appointed, and the Council confirmed, Danielle Metcalfe as the next City Manager of Delaware City;

**Whereas**, the motion appointing Ms. Metcalfe as City Manager provides that she will work part time for the City until her graduation from the University of Delaware ("University");

**Whereas**, Ms. Metcalfe's contract with the University for her position as a graduate research assistant requires her to be paid by the University through the completion of her contract term;

**Whereas**, Ms. Metcalfe's contract with the University ends in June 2019 upon her graduation;

**Whereas**, the University is willing to allow Ms. Metcalfe to complete her contractual requirements for the University through her part time work at Delaware City, subject to repayment of the University's costs by the City;

**Whereas**, the City desires to repay the University's costs for Ms. Metcalfe's part time work for nine (9) weeks, beginning on April 1, 2019;

**Whereas**, Ms. Metcalfe will work twenty (20) hours per week for the City for a period of nine (9) weeks and will thereafter assume the full-time role as the City Manager; and

**Whereas**, during the nine (9) week period, David Baylor shall remain the acting City Manager and shall assist in the training of Ms. Metcalfe for the position.

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND COUNCIL OF DELAWARE CITY THAT:

1. David Baylor shall remain the acting City Manager of Delaware City under his current payment status until June 3, 2019.

2. Ms. Metcalfe shall remain employed by the University through June 3, 2019 and shall be paid by the University for her twenty (20) hour a week service to Delaware City.

3. The City shall reimburse the University for Ms. Metcalfe's twenty (20) hour a week position as a graduate research assistant through June 3, 2019 under the terms and conditions of the contract provided by the University. Acting City Manager Baylor is authorized to sign the contract with the University on behalf of the City.

4. As of June 3, 2019, Ms. Metcalfe shall assume the full time role as the City Manager of Delaware City and she shall be sworn in as the City Manager at the May meeting of Mayor and Council.

5. As of June 3, 2019, David Baylor shall return to his position as Delaware City Police Chief.

This resolution is passed by the Mayor and Council of Delaware City on this 18th day of March, 2019


ADOPTED BY THE MAYOR AND COUNCIL, this 18 day of March, 2019.

ATTEST:

  
City Secretary

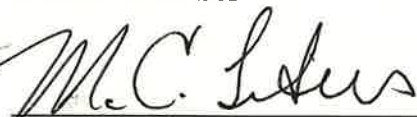
  
Mayor

APPROVED AS TO FORM:

  
Council Member

  
City Solicitor

  
Council Member

\_\_\_\_\_  
Council Member  
  
Council Member

\_\_\_\_\_  
Council Member