

"A Historic Past"



"A Bright Future"

CITY OF DELAWARE CITY

407 Clinton Street - P.O. Box 4159

Delaware City, Delaware 19706

302-834-4573

**CITY OF DELAWARE CITY
REGULAR MEETING OF THE
HISTORIC PRESERVATION COMMISSION
Tuesday, March 5, 2019
MINUTES**

CALL TO ORDER

Commissioner Turley called the meeting of the Historic Preservation Commission (HPC) to order at 7:00 p.m. Roll call was taken and also in attendance were Commissioners Wood, Slotter, Hanna, Lee and Interim City Manager Baylor. Also present was Finance Manager McGinn. A quorum was present.

ACTION UPON THE MINUTES OF THE PREVIOUS MEETING

Motion to accept the minutes of September 4, 2018 as written was made by Commissioner Lee and seconded by Commissioner Wood. Minutes were accepted as written. Motion to accept the minutes from January 8, 2019 was made by Commissioner Slotter and seconded by Commission Hanna. Minutes were accepted as written.

DISCUSSION OF GRANT OPPORTUNITY

Finance Manager McGinn advised the HPC of a grant opportunity available from the National Park Service for funds to modernize historic buildings on the National Registry for the benefit of the community. Specifically this would be used to relocate the Police Department to the first floor and involve only the interior, the roof and to become ADA compliant.

He is asking for a letter from the HPC to submit with the grant application. He has also asked for letters from the PC and Mayor & Council to show support for the application.

The grant funds available are from \$100,000 to \$750,000. Finance Manager McGinn added only 7 to 10 grantees are awarded and chances may be slim but Delaware City's needs may push it ahead of the line. It is a re-occurring grant therefore we can keep applying.

Discussed was the lack of prolonged maintenance to the building causing its deterioration; the liability of the Police Department being on the second floor; and their inability to become accredited by remaining on the second floor. Also discussed was the feasibility of an elevator and its placement.

Mayor Green added that this has been a matter of concern and has been in review for several years discussing what options would be best.

Finance Manager McGinn said it is early to be discussing details. At this time, he is only asking for a letter of support from the PC, HPC and Mayor & Council to strengthen Delaware City's prospects. Commissioner Turley said he would be pleased to draft a letter and work with Finance Manager McGinn.

Commissioner Lee made the motion for the continued adaptive reuse of this historic building to supply a letter of support to the National Park Service grant. The motion was seconded by Commissioner Hanna. A verbal vote was taken resulting in all ayes. The motion was carried.

Commissioner Turley will draft the letter and email it to all the Commissioners. There was no further discussion or questions.

207 Jefferson Street – Dan & Liz Saunders – Changing Windows from Vinly to Aluminum in New Addition

Mr. Saunders presented the Commissioners with the revised plan for the windows from Pella 350 to Pella 450 which has the same look but is aluminum on the outside instead of vinyl as was suggested by his builder.

Commissioner Turley asked if the Commissioners had questions or comments. There were none. He added that one of the things the Commission was concerned with was how to apply historic integrity and affordability to homeowners.

Commissioner Slotter made the motion to accept the change from installing Pella 350 Vinyl to Pella 450 aluminum. The motion was seconded by Commissioner Wood. A verbal vote resulted in all ayes. The motion carried.

Citizen's Comments

Mr. Dilliplane of 118 Clinton Street asked if there would be further discussion regarding the change in exterior design of the pump house due to cost. Since this was not on the agenda, Commissioner Turley said it would be placed on April's agenda and research would be done in the meantime.

ADJOURNMENT

There was no further business to conduct. Commissioner Hanna made a motion to adjourn the meeting. Commissioner Turley seconded the motion. The meeting was adjourned at 7:22 p.m.

Respectfully submitted,

Bonnie Lynn Hanna

City Secretary