

**City of Delaware City
Delaware
November 15, 2019**

TO: Mayor and City Council
VIA: Chief David L. Baylor, City Manager
FROM: Michelle Y. Graham, Finance Manager
SUBJECT: Financial Report as of October 31, 2019

Below please find the internal (unaudited) income and expense statement and check register for the 4 months ended October 31, 2019.

General Fund Revenues			
Department	Budget	Actual	%
Non-Departmental	1,141,241.00	1,018,085.22	89.21%
General Administration	221,900.00	65,233.16	29.40%
Code Enforcement	9,000.00	3,980.00	44.22%
Public Safety	400,850.00	17,350.64	4.33%
Community Center	43,000.00	18,560.42	43.16%
Sanitation	5,000.00	1,656.00	33.12%
Streets	-	17,444.15	0.00%
Drainage	-	84,599.62	0.00%
Total General Fund Revenues	1,820,991.00	1,226,909.21	67.38%

General Fund Expenditures			
Department	Budget	Actual	%
General Administration	871,612.00	184,474.51	21.16%
Code Enforcement	16,350.00	3,343.29	20.45%
Public Safety	393,300.00	140,127.99	35.63%
Community Center	56,050.00	18,560.42	33.11%
Public Works	45,500.00	10,242.50	22.51%
Sanitation	150,900.00	54,438.34	36.08%
Yard Waste	30,000.00	11,560.00	38.53%
Stormwater	33,450.00	10,503.56	31.40%
Streets	46,000.00	17,444.15	37.92%
Drainage	1,500.00	26,550.46	1770.03%
Parks	38,500.00	25,610.81	66.52%
Tree Management	11,000.00	1,775.00	16.14%
Recycling Collections	30,000.00	8,637.70	28.79%
Debt Service	96,829.00	18,749.75	19.36%
Total General Fund Expenditures	1,820,991.00	532,018.48	29.22%
General Fund Operating Surplus (Deficit)	-	694,890.73	-

General Fund:

The General Fund Surplus is currently \$694,890.73. Non-departmental revenues, which includes Real Estate Taxes are at 89.21% of their budgeted amount. Code Enforcement and Community Center revenues are trending at 44.22% & 43.16% respectively of their budgeted amounts. Overall General Fund revenue is currently at 67.38% of the FY 20 budget.

Expenditures are currently trending at 29.22% of the adopted budget which represents a positive variance for the first quarter of the fiscal year. Building Maintenance is currently over budget by \$801.50 for the fiscal year. This expenditure line will need to be re-evaluated and amended within the budget.

Account	Account Description	Budget	Actual	Variance
	GENERAL FUND REVENUES	1,820,991.00	1,226,909.21	
	GENERAL FUND EXPENDITURES	1,820,991.00	532,018.48	
	CHANGE IN FUND BALANCE	-	694,890.73	

Non-Departmental Revenues:

Non-Departmental revenues are not attributable to the actions of one department's activities. The accounts that would fall under this classification are below:

Account Id	Account Description	Budget	Actual	Variance
01-000-4000	REAL ESTATE TAXES	782,000.00	781,925.14	(74.86)
01-000-4002	REAL ESTATE PENALTIES	0.00	1,288.68	1,288.68
01-000-4005	INTEREST INCOME	500.00	341.37	(158.63)
01-000-4060	CABLE FRANCHISE FEE	17,000.00	4,260.71	(12,739.29)
01-000-4065	PILOT	200,000.00	200,000.00	-
01-000-4810	TRANSFER IN - WATER FUND	71,741.00	0	(71,741.00)
01-000-4811	TRANSFER IN - REAL ESTATE TRANSFER TAX	70,000.00	30,269.32	(39,730.68)
	NONDEPARTMENTAL REVENUES	1,141,241.00	1,018,085.22	(123,155.78)

General Administration:

General Administration revenues are those revenues attributable to the activities performed by the General Administration department. These include business and contractor’s licenses, permits, and property and lease agreements.

Account	Account Description	Budget	Actual	Variance
01-000-4010	FINES/ADMINISTRATIVE FEES - GA	400.00	0	(400.00)
01-000-4020	LICENSES AND PERMITS	67,500.00	26,662.55	(40,837.45)
01-000-4025	MISCELLANEOUS REVENUE	0.00	2,538.62	2,538.62
01-000-4035	SALES - GA	500.00	117.25	(382.75)
01-000-4045	RENTAL PROPERTY	17,500.00	7,250.00	(10,250.00)
01-000-4050	CELL TOWER LEASE / BALLFIELD	82,000.00	23,487.74	(58,512.26)
01-000-4055	AAT (CNS) LEASES	54,000.00	0	(54,000.00)
01-000-4901	CLG HISTORIC PRESERVATION GRANT	0.00	5,177.00	5,177.00
	GENERAL ADMINISTRATION REVENUES	221,900.00	65,233.16	(156,666.84)

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-000-5000	SALARIES - GENERAL ADMINISTRATION	135,728.00	43,686.79	92,041.21
01-000-5005	SALARIES - MAYOR & COUNCIL	650.00	262.50	387.50
01-000-5006	SALARIES - CITY SECRETARY	4,500.00	749.75	3,750.25
01-000-5010	PAYROLL TAXES - GA	0.00	3,762.83	(3,762.83)
01-000-5020	RETIREMENT PLAN - GA	4,000.00	442.75	3,557.25
01-000-5035	ADVERTISING - GA	2,000.00	0	2,000.00
01-000-5040	ASSESSOR - GA	2,500.00	2,500.00	-
01-000-5050	AUDIT - GA	22,000.00	13,330.00	8,670.00
01-000-5055	PAYROLL PROCESSING FEES - GA	2,000.00	503.00	1,497.00
01-000-5065	CELL PHONES - GA	300.00	0	300.00
01-000-5070	CONTRACTUAL/PROFESSIONAL SERVICES - GA	20,000.00	5,633.28	14,366.72
01-000-5095	GIFTS AND AWARDS	300.00	0	300.00
01-000-5100	DUES/SUBSCRIPTIONS/MEETINGS - GA	2,500.00	488.95	2,011.05
01-000-5110	ELECTION EXPENSE - GA	600.00	0	600.00
01-000-5120	ELECTRICITY - GA	55,000.00	21,474.73	33,525.27
01-000-5130	ENTERTAINMENT/ACTIVITIES - GA	250.00	0	250.00
01-000-5135	FEES/INTEREST/PENALTIES - GA	1,400.00	737.51	662.49
01-000-5140	GAS & OIL / VEHICLE - GA	1,000.00	0	1,000.00
01-000-5150	HEATING FUEL - GA	2,000.00	135.62	1,864.38
01-000-5160	INSURANCE / GENERAL - GA	45,000.00	21,270.39	23,729.61
01-000-5170	INSURANCE / HEALTH - GA	35,000.00	6,544.27	28,455.73
01-000-5190	INSURANCE / PUB. OFF. LIAB. - GA	9,000.00	0	9,000.00
01-000-5250	LEASE - PURCHASE/EQUIPMENT - GA	8,000.00	1,591.52	6,408.48
01-000-5270	LEGAL - GA	55,000.00	18,908.92	36,091.08
01-000-5280	MAILINGS / POSTAGE - GA	3,000.00	879.23	2,120.77
01-000-5290	MAINTENANCE / BUILDING - GA	27,934.00	28,735.50	(801.50)
01-000-5300	MAINTENANCE / EQUIPMENT - GA	100.00	0	100.00

01-000-5330	MATERIALS & SUPPLIES - GA	500.00	446.67	53.33
01-000-5340	MISCELLANEOUS EXPENDITURES - GA	500.00	0	500.00
01-000-5350	OFFICE SUPPLIES - GA	7,500.00	863.07	6,636.93
01-000-5355	PLANNING & INSPECTIONS - GA	30,000.00	8,256.00	21,744.00
01-000-5365	SEWER CHARGES NEW CASTLE COUNTY - GA	200.00	32.15	167.85
01-000-5370	TELEPHONE - GA	8,000.00	3,184.08	4,815.92
01-000-5390	TRAINING, TRAVEL, FOOD - GA	3,500.00	55.00	3,445.00
01-000-8000	OPERATING TRANSFERS - GA	381,650.00	0	381,650.00
	GENERAL ADMINISTRATION EXPENDITURES	871,612.00	184,474.51	687,137.49

Code Enforcement:

Code Enforcement activities are related to violations of the City's ordinances and act as an effort to promote upkeep of properties located in the City's jurisdiction.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-050-4010	FINES/FEES/PENALTIES - CE	9,000.00	3,980.00	(5,020.00)
	CODE ENFORCEMENT REVENUES	9,000.00	3,980.00	(5,020.00)

01-050-5070	CONTRACTUAL/PROFESSIONAL SERVICES - CE	16,000.00	3,300.00	12,700.00
01-050-5140	GAS & OIL / VEHICLE - CE	350.00	43.29	306.71
	CODE ENFORCEMENT EXPENDITURES	16,350.00	3,343.29	13,006.71

Public Safety:

Public Safety revenues are those revenues generated by the activities of the Delaware City Police Department. These include judgments rendered by courts, towing fees, extra duty requests, and grant revenues provided by State law enforcement agencies.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-100-4010	FINES - PS	10,000.00	2,773.91	(7,226.09)
01-100-4020	CHARGE SERVICES - EXTRA DUTY PS	9,000.00	7,040.00	(1,960.00)
01-100-4025	PERMITS - SPECIAL EVENTS	200.00	50.00	(150.00)
01-100-4080	CONTRACT REIMBURSEMENT - PS	0.00	1,200.00	1,200.00
01-100-4810	INTRAFUND TRANSFER - GENERAL ADMIN	381,650.00	0	(381,650.00)
01-101-4900	COMBAT VIOLENT CRIME	0.00	4,076.73	4,076.73
01-103-4900	OFFICE OF HIGHWAY SAFETY	0.00	2,210.00	2,210.00
	PUBLIC SAFETY REVENUES	400,850.00	17,350.64	(383,499.36)

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-100-5000	SALARIES - FULL-TIME DUTY	280,000.00	69,547.67	210,452.33
01-100-5001	SALARIES - PART-TIME DUTY	0.00	4,513.25	(4,513.25)
01-100-5002	SALARIES - EXTRA DUTY	0.00	5,110.00	(5,110.00)
01-100-5003	SALARIES - OVERTIME	0.00	2,531.93	(2,531.93)
01-100-5010	PAYROLL TAXES - PS	0.00	6,866.34	(6,866.34)
01-100-5020	RETIREMENT PLANS - PS	2,000.00	400.00	1,600.00
01-100-5065	CELL PHONES / MDT AIR-CARD SERVICE - PS	1,700.00	803.20	896.80
01-100-5070	CONTRACTUAL/PROFESSIONAL SERVICE - PS	1,500.00	0	1,500.00
01-100-5100	DUES/SUBSCRIPTIONS - PS	1,100.00	0	1,100.00
01-100-5120	ELECTRICITY - PS	9,000.00	5,149.49	3,850.51
01-100-5140	GAS & OIL / VEHICLE - PS	12,500.00	4,505.55	7,994.45
01-100-5150	HEATING FUEL - PS	1,000.00	90.41	909.59
01-100-5160	INSURANCE / GENERAL - PUBLIC SAFETY	12,500.00	0	12,500.00
01-100-5170	INSURANCE / HEALTH - PS	35,000.00	11,532.03	23,467.97
01-100-5250	LEASE - PURCHASE/EQUIPMENT - PS	5,100.00	1,598.04	3,501.96
01-100-5260	LEASE - PURCHASE/VEHICLE - PS	11,000.00	9,491.23	1,508.77
01-100-5280	MAILINGS / POSTAGE - PS	50.00	0	50.00
01-100-5290	MAINTENANCE / BUILDING - PS	2,500.00	3,370.77	(870.77)
01-100-5300	MAINTENANCE / EQUIPMENT - PS	250.00	0	250.00
01-100-5310	MAINTENANCE / SYSTEMS - PS	0.00	650.00	(650.00)
01-100-5320	MAINTENANCE / VEHICLE - PS	10,500.00	6,370.20	4,129.80
01-100-5330	MATERIALS & SUPPLIES - PS	1,500.00	1,177.14	322.86
01-100-5340	MISCELLANEOUS EXPENDITURES - PS	300.00	0	300.00
01-100-5350	OFFICE SUPPLIES - PS	1,000.00	0	1,000.00
01-100-5390	TRAINING, TRAVEL & FOOD - PS	300.00	50.00	250.00
01-100-5400	UNIFORM & PERSONAL EQUIPMENT - PS	4,500.00	84.01	4,415.99
01-101-0000	COMBAT VIOLENT CRIME	0	0	-
01-101-5000	SALARIES	0.00	4,076.73	(4,076.73)
01-103-5000	SALARIES	0.00	2,210.00	(2,210.00)
	PUBLIC SAFETY EXPENDITURES	393,300.00	140,127.99	253,172.01

Community Center:

Community Center revenues are those that are received to support the operation and maintenance of the community center. Primarily, these are rental payments from Reedy Point Players, reimbursement of utility expenditures for the Delaware City Library, and Grant-In-Aid revenues received from the State.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-200-4015	DONATIONS - CC	1,000.00	0	(1,000.00)
01-200-4045	EVENT/ACTIVITY RENTAL REVENUE - CC	2,000.00	1,850.00	(150.00)
01-200-4100	DELAWARE CITY LIBRARY	0.00	4,543.32	4,543.32
01-200-4900	GRANT-IN-AID	40,000.00	12,167.10	(27,832.90)
	COMMUNITY CENTER REVENUES	43,000.00	18,560.42	(24,439.58)

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-200-5000	SALARIES - CC	6,000.00	2,000.00	4,000.00
01-200-5010	PAYROLL TAXES - CC	650.00	185.00	465.00
01-200-5070	CONTRACTUAL/PROFESSIONAL SERVICES - CC	2,000.00	326.00	1,674.00
01-200-5120	ELECTRICITY - CC	16,000.00	7,291.34	8,708.66
01-200-5130	EVENTS/ACTIVITIES/TRIPS - CC	0.00	25.00	(25.00)
01-200-5150	HEATING FUEL - CC	14,000.00	280.89	13,719.11
01-200-5290	MAINTENANCE / BUILDING - CC	15,000.00	8,069.58	6,930.42
01-200-5330	MATERIALS & SUPPLIES - CC	500.00	0	500.00
01-200-5365	SEWER CHARGES - NEW CASTLE COUNTY	300.00	70.72	229.28
01-200-5370	TELEPHONE - CC	1,600.00	311.89	1,288.11
	COMMUNITY CENTER EXPENDITURES	56,050.00	18,560.42	37,489.58

Public Works:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-300-5070	CONTRACTUAL/PROFESSIONAL SERVICES - PW	35,000.00	10,242.50	24,757.50
01-300-5300	MAINTENANCE / EQUIPMENT - PW	1,500.00	0	1,500.00
01-300-5353	OPERATIONS/EXPENDITURES - STORMS PW	9,000.00	0	9,000.00
	PUBLIC WORKS EXPENDITURES	45,500.00	10,242.50	35,257.50

Sanitation:

Current sanitation revenues are those fees charged to property owners that are outside of the property limits, and extra cart fees for City residents.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-350-4000	SANITATION FEES	5,000.00	1,656.00	(3,344.00)
	SANITATION REVENUES	5,000.00	1,656.00	(3,344.00)

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-350-5070	CONTRACTUAL/PROFESSIONAL SERVICES - SN	150,000.00	54,438.34	95,561.66
01-350-5330	MATERIALS & SUPPLIES - SN	900.00	0	900.00
	SANITATION EXPENDITURES	150,900.00	54,438.34	96,461.66

Yard Waste:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-360-5070	CONTRACTUAL/PROFESSIONAL SERVICES - YW	30,000.00	11,560.00	18,440.00
	YARD WASTE EXPENDITURES	30,000.00	11,560.00	18,440.00

Stormwater:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-380-5070	CONTRACTUAL/PROFESSIONAL SERVICES - SW	30,000.00	9,148.62	20,851.38
01-380-5120	ELECTRICITY - SW	1,250.00	1,354.94	(104.94)
01-380-5310	MAINTENANCE / SYSTEMS - SW	1,000.00	0	1,000.00
01-380-5330	MATERIALS & SUPPLIES - SW	1,200.00	0	1,200.00
	STORMWATER EXPENDITURES	33,450.00	10,503.56	22,946.44

Streets:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-400-4810	TRANSFER IN - MUNICIPAL STREET AID FUND	-	17,444.15	17,444.15
	STREETS REVENUES	-	17,444.15	17,444.15

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-400-5070	CONTRACTUAL/PROFESSIONAL SERVICES - ST	30,000.00	1,470.15	28,529.85
01-400-5120	ELECTRICITY - ST	5,000.00	464.00	4,536.00
01-400-5310	MAINTENANCE / STREETS - ST	5,000.00	15,510.00	(10,510.00)
01-400-5330	MATERIALS & SUPPLIES - ST	6,000.00	0	6,000.00
	STREETS EXPENDITURES	46,000.00	17,444.15	28,555.85

Street Maintenance expenditures are currently trending over the FY 20 budget. Major expenses were sink hole repair work on Clinton Street and outstanding invoice for Jerry's Paving.

Drainage Revenues:

Account	Account Description	Budget	Actual	Variance
01-450-4900	DEPT OF NATURAL RESOURCES & ENVIRONMENT	-	28,736.05	28,736.05
01-450-4901	CLEAN WATER STATE REVOLVING LOAN FUND	-	55,863.57	55,863.57
	DRAINAGE REVENUES	-	84,599.62	84,599.62

Drainage revenues and expenditures are due to the Washington Street Flood Mitigation Project.

Drainage Expenditures:

01-450-5070	CONTRACTUAL/PROFESSIONAL SERVICES - DR	0.00	26,550.46	(26,550.46)
01-450-5310	MAINTENANCE / DRAINAGE - DR	1,500.00	0	1,500.00
	DRAINAGE EXPENDITURES	1,500.00	26,550.46	(25,050.46)

Park Maintenance Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-500-5310	MAINTENANCE / PARKS - PK	38,000.00	24,505.00	13,495.00
01-500-5330	MATERIALS & SUPPLIES - PK	500.00	1,105.81	(605.81)
	PARKS EXPENDITURES	38,500.00	25,610.81	12,889.19

Park Maintenance expenditures are currently at 66.52% of the FY 20 budget. Current expenditures consist of invoices for mowing, paver repair and landscaping.

Tree Maintenance Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-550-5070	CONTRACTUAL/PROFESSIONAL SERVICES - TR	0.00	600.00	(600.00)
01-550-5310	MAINTENANCE / TREES - TR	11,000.00	1,175.00	9,825.00
	TREE EXPENDITURES	11,000.00	1,775.00	9,225.00

Recycling Collection Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-560-5070	CONTRACTUAL/PROFESSIONAL SERVICES - RC	30,000.00	8,637.70	21,362.30
	RECYCLING COLLECTION EXPENDITURES	30,000.00	8,637.70	21,362.30

Debt Service Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-600-5900	DEBT SERVICE - WASHINGTON REVOLVING LOAN	48,829.00	0	48,829.00
01-600-5901	DEBT SERVICE - COMMUNITY CENTER ROOF	15,024.00	5,008.00	10,016.00
01-600-5902	DEBT SERVICE - STREET BOND WSFS REFI	32,976.00	13,741.75	19,234.25
	DEBT SERVICE EXPENDITURES	96,829.00	18,749.75	78,079.25

Water Fund:

Water Fund currently has net income of \$39,282.06. Revenues are currently trending at 54% of the adopted FY'20 budget. Expenses are trending at 41% of the budget. Maintenance to the WF system was only budgeted at \$5,500.00 for the fiscal year. Repairs to Well#5 cost \$51,992.00 which is currently \$46,492.00 over the budgeted amount.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
02-000-4000	WATER UTILITY FEES	290,000.00	148,149.00	(141,851.00)
02-000-4020	OTHER WATER REVENUE	8,100.00	10,050.00	1,950.00
02-000-4040	REFINERY WATER UTILITY FEES	26,000.00	16,939.24	(9,060.76)
	WATER FUND REVENUES	324,100.00	175,138.24	(148,961.76)

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
02-000-5000	SALARIES - WF	58,168.00	19,158.16	39,009.84
02-000-5010	PAYROLL TAXES - WF	0.00	1,612.64	(1,612.64)
02-000-5020	RETIREMENT PLAN - WF	1,500.00	189.75	1,310.25
02-000-5070	CONTRACTUAL/PROFESSIONAL SERVICES - WF	69,000.00	20,067.14	48,932.86
02-000-5100	DUES / MEETINGS - WF	500.00	204.00	296.00
02-000-5120	ELECTRICITY - WF	20,000.00	4,876.43	15,123.57
02-000-5135	FEES/INTEREST/PENALTIES - WF	500.00	30.00	470.00
02-000-5150	HEATING FUEL - WF	2,100.00	213.66	1,886.34
02-000-5160	INSURANCE / GENERAL - WF	12,000.00	4,411.88	7,588.12
02-000-5170	INSURANCE / HEALTH - WF	12,000.00	2,804.70	9,195.30
02-000-5270	LEGAL - WF	3,500.00	582.50	2,917.50
02-000-5280	MAILINGS / POSTAGE - WF	200.00	0	200.00
02-000-5290	MAINTENANCE / BUILDING - WF	1,100.00	702.50	397.50
02-000-5310	MAINTENANCE / SYSTEM - WF	5,500.00	51,992.00	(46,492.00)
02-000-5330	MATERIALS & SUPPLIES - WF	7,500.00	865.90	6,634.10
02-000-5365	SEWER CHARGES NEW CASTLE COUNTY - WF	650.00	141.44	508.56
02-000-5370	TELEPHONE - WF	1,500.00	541.10	958.90
02-000-5380	TESTING - WF	400.00	0	400.00
02-000-5900	DEBT SERVICE - G/O WATER BOND	38,372.00	9,593.00	28,779.00
02-000-5940	DEBT SERVICE - WELL 5 FILTERS (SRF)	17,869.00	17,869.38	(0.38)
02-000-8000	TRANSFER OUT - GENERAL FUND	71,741.00	0	71,741.00
	WATER FUND EXPENDITURES	324,100.00	135,856.18	188,243.82

	NET INCOME(DEFICIT)	-	39,282.06	
--	----------------------------	----------	------------------	--

Real Estate Transfer Tax Fund:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
03-110-4040	REAL ESTATE TRANSFER TAXES	70,000.00	30,269.32	(39,730.68)
	REAL ESTATE TRANSFER TAX REVENUES	70,000.00	30,269.32	(39,730.68)
03-110-8000	TRANSFER OUT - GENERAL FUND	70,000.00	30,269.32	39,730.68
	REAL ESTATE TRANSFER TAX FUND EXPENDITURES	70,000.00	30,269.32	39,730.68
	NET CHANGE IN FUND BALANCE	-	-	

Municipal Street Aid Fund:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
03-120-4900	MUNICIPAL STREET AID	-	49,593.33	49,593.33
	MUNICIPAL STREET AID REVENUES	-	49,593.33	49,593.33
03-120-8000	TRANSFER OUT - GENERAL FUND	-	17,444.15	(17,444.15)
	MUNICIPAL STREET AID EXPENDITURES	-	17,444.15	(17,444.15)
	NET CHANGE IN FUND BALANCE	-	32,149.18	

Façade Program Revolving Loan Fund:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
03-130-4005	INTEREST INCOME	-	135.06	135.06
	FAÇADE PROGRAM REVOLVING LOAN FUND REVENUES	-	135.06	135.06
03-130-0000	REVOLVING LOAN FACADE PROGRAM	-	-	-
	FAÇADE PROGRAM REVOLVING LOAN FUND EXPENDITURES	-	-	-
	NET CHANGE IN FUND BALANCE	-	135.06	

State Aid to Local Law Enforcement Fund:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
03-140-4900	STATE AID TO LOCAL LAW ENFORCEMENT	-	1,244.00	1,244.00
	SALLE FUND REVENUES	-	1,244.00	1,244.00
03-140-5000	SALARIES	-	968.49	(968.49)
03-140-5070	CONTRACTUAL/PROFESSIONAL SERVICES	-	275.51	(275.51)
	SALLE FUND EXPENDITURES	-	1,244.00	(1,244.00)
	NET CHANGE IN FUND BALANCE	-	-	

Delaware City Day Component Unit:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
11-000-4015	SPONSORSHIPS	-	12,050.00	12,050.00
11-000-4025	VENDOR FEES	-	3,752.50	3,752.50
11-000-4035	TICKET SALES	-	300.00	300.00
11-000-4900	GRANT-IN-AID	-	35,000.00	35,000.00
	DELAWARE CITY DAY COMMITTEE FUND REVENUES	-	51,102.50	51,102.50
11-000-5035	ADVERTISING	-	798.24	(798.24)
11-000-5130	ENTERTAINMENT/ACTIVITIES	-	49,369.28	(49,369.28)
11-000-5330	MATERIALS/SUPPLIES	-	434.54	(434.54)
11-000-5340	MISCELLANEOUS EXPENDITURES	-	500.00	(500.00)
	DELAWARE CITY DAY COMMITTEE FUND EXPENDITURES	-	51,102.06	(51,102.06)
	NET CHANGE IN FUND BALANCE	-	0.44	

Delaware City Day currently has a \$.44 operating surplus for this fiscal year. All expenses have been paid for 2019 Delaware City Day.

Cash Balances:

Please find below the reconciled balances of our bank accounts, as of October 31, 2019 and compared to prior month balances, as well as a check register for the month of October 2019.

DESCRIPTION	9/30/2019	10/31/2019	DIFFERENCE
CASH - GENERAL FUND CHECKING	792,125.14	382,011.80	(410,113.34)
CASH - WSFS MONEY MARKET	65,959.30	366,136.27	300,176.97
CASH - VIOLENT CRIMES CHECKING ACCOUNT	1,000.00	13,974.20	12,974.20
CASH - GRANT IN AID CHECKING	54,989.12	51,038.62	(3,950.50)
CASH - MUNICIPAL STREET AID FUND	50,593.33	34,397.95	(16,195.38)
CASH - REVOLVING LOAN FACADE FUND	71,887.58	71,933.20	45.62
CASH - SALLE FUND	3,377.31	3,377.31	-
CASH - EIDE FUND	1,000.00	1,000.00	-
CASH - MAYOR'S BALL ACCOUNT	74,344.62	78,761.63	4,417.01
CASH - DELAWARE CITY DAY COMMITTEE	43,308.38	40,508.38	(2,800.00)
TOTAL RECONCILED BALANCE	1,158,584.78	1,043,139.36	(115,445.42)

Check #	Check Date	Vendor Name	Description	Amount
13603	10/2/2019	AECOM TECHNICAL SERVICES, INC.	FORT DUPONT REVIEW - 60519135	1,654.08
13604	10/2/2019	BUILDING INSPECTION	CODE ENFORCEMENT AUGUST 2019	1,430.00
13605	10/2/2019	THE CUTTING EDGE, INC.	SEPT 15 - 30TH MOWING	2,370.00
13606	10/2/2019	DE LAGE LANDEN FINANCIAL SERV	2ND FLOOR COPIER LEASE	154.00
13607	10/2/2019	DINEEN BEJGER	CC RENTAL REIMBURSEMENT	25.00
13608	10/2/2019	PSC CONTRACTING, INC.	CAMERA SERVICE - WSFS POLE	1,090.00
13609	10/2/2019	VERIZON	555-891-849-0001-39	57.18
13610	10/7/2019	DIAMOND STATE TIRE, INC.	TIRE SERVICE - CHARGER/CROWN V	1,336.30
13611	10/7/2019	FIRST STATE BANK OF LIVINGSTON	2016 FORD POLICE INTERCEPTOR	9,491.23
13612	10/7/2019	ONE CALL CONCEPTS, INC.	MISS UTILITY TICKETS	6.56
13613	10/10/2019	2J BEST CAR WASH	SEPT 2019 POLICE CAR WASHES	31.00
13614	10/10/2019	A.C. SCHULTES, INC.	MATERIAL, LABOR, EQUIP WELL#5	17,100.00
13615	10/10/2019	BERRY REFRIGERATION	REPLACE CONTROL BRD POLICE A/C	2,858.27
13615	10/10/2019	BERRY REFRIGERATION	COMM CENTER A/C MAINTENANCE	1,040.87
13616	10/10/2019	CRYSTAL SPRINGS	2 X 5 GALLON BOTTLES	13.06
13617	10/10/2019	DELTA FORMS INC.	#10 WINDOW ENVELOPES	125.00
13618	10/10/2019	DIAMOND COMPUTER INC.	ON-LINE BACKUP SERVICE	178.95
13619	10/10/2019	FUELMAN	SEPTEMBER 2019 FUEL PURCHASES	1,030.95
13620	10/10/2019	WHISMAN GIORDANO	FY 19 AUDIT PROGRESS BILLING	13,330.00
13621	10/15/2019	ARTESIAN WATER COMPANY	OCT 2019 OPERATIONS/BILLING	4,921.92
13622	10/15/2019	CAPITOL CLEANERS & LAUNDERERS	SEPTEMBER DRY CLEANING	5.78
13623	10/15/2019	THE CUTTING EDGE, INC.	LIGHT BULBS - BATTERY PARK	627.95
13624	10/15/2019	DELMARVA POWER	5000 0009 717	3.00
13625	10/15/2019	DELMARVA POWER	5000 0009 758	16.78
13626	10/15/2019	DELMARVA POWER	5000 0009 774	17.41
13627	10/15/2019	DELMARVA POWER	5500 8576 260	17.56
13628	10/15/2019	DELMARVA POWER	5000 0009 725	18.27
13629	10/15/2019	DELMARVA POWER	5000 1281 877	1,732.85
13630	10/15/2019	DELMARVA POWER	5500 6398 873	64.20
13631	10/15/2019	DELMARVA POWER	5500 6398 055 - WASHINGTON ST	68.16
13632	10/15/2019	DELMARVA POWER	5500 8576 807 - 321 WASHINGTON	69.63
13633	10/15/2019	DELMARVA POWER	5500 8575 957 - 950 5TH ST	227.41
13634	10/15/2019	DELMARVA POWER	5500 8577 268 - 5 WASHINGTON	304.05
13635	10/15/2019	DELMARVA POWER	5001 7876 892 - WASH ST STORM	337.77
13636	10/15/2019	DELMARVA POWER	5000 0009 378 - 321 WASHINGTON	601.02
13637	10/15/2019	DELMARVA POWER	5500 0544 167 - 407 CLINTON ST	2,907.43
13638	10/15/2019	DELMARVA POWER	5000 0009 386 - 407 CLINTON	347.25
13639	10/15/2019	DIAMOND COMPUTER INC.	ON-SITE SERVICE - DOMAIN ACCT	300.00
13639	10/15/2019	DIAMOND COMPUTER INC.	NETWORK SERVER PACKAGE	1,345.24
13640	10/15/2019	FRANKLIN RUBBER STAMP CO.	NAME PLATES	208.00
13641	10/15/2019	WASTE INDUSTRIES	OCTOBER WASTE RECYCLING	15,733.00
13642	10/18/2019	A.C. SCHULTES, INC.	INSTALLATION OF PUMP WELL#5	29,992.00
13643	10/18/2019	DEARBORN NATIONAL	STD/LTD INSURANCE - NOV 2019	699.95
13644	10/18/2019	GS DIRECT, LLC (AU1)	SEPT 2019 PPA AGREEMENT	3,400.63
13645	10/18/2019	NATIONWIDE	OCTOBER 2019 INSURANCE	3,676.57
13646	10/18/2019	STATE OF DE - OMB FINANCIAL OP	HEALTH INSURANCE - NOV 2019	4,606.16
13647	10/18/2019	VERIZON WIRELESS	720104185-00001 09/04 - 10/03	201.01
13648	10/18/2019	VERIZON	152-016-685-0001-78 City Hall	712.54
13649	10/18/2019	VERIZON	450-378-229-0001-41	60.00
13650	10/22/2019	CANON FINANCIAL SERVICES, INC.	1ST FLOOR COPIER LEASE	397.93
13651	10/22/2019	THE CUTTING EDGE, INC.	OCTOBER 1 - 15TH MOWING	2,370.00
13652	10/22/2019	DELTA DENTAL OF DELAWARE, INC.	DENTAL INSURANCE-NOVEMBER 2019	266.56
13653	10/22/2019	POSITIVE PROMOTIONS, INC.	DRUG PREVENTION PROGRAM	275.51
13654	10/22/2019	UNIVERSITY OF DELAWARE	DE CITY COMPREHENSIVE PLAN	2,500.00
13655	10/22/2019	VERIZON	450-378-063-0001-73	60.01
13656	10/28/2019	CONNOLLY GALLAGHER, LLP	SEPT GENERAL REPRESENTATION	4,807.00
13657	10/28/2019	COUNTY BUILDING SERVICES, INC.	SEPT 2019 JANITORIAL SERVICES	525.00
13658	10/28/2019	THE CUTTING EDGE, INC.	MAINTENANCE/BRUSH CONTRACT	4,232.00
13659	10/28/2019	DIAMOND COMPUTER INC.	INTERNET CONNECTION - COMM CTR	250.00
13660	10/28/2019	MAICHL'S HEATING AND AIR	MAINTENANCE AGREEMENT	1,638.00
13661	10/28/2019	MCDONALD SAFETY EQUIPMENT, INC	ANNUAL FIRE EXT INSPECTION	89.20
13662	10/28/2019	VERIZON	555-891-849-0001-39	57.37
13663	10/31/2019	AMERICAN WATER WORKS ASSOCIATI	AWWA RENEWAL	204.00
13664	10/31/2019	CDW GOVERNMENT, INC.	BROTHER MOBILE PRINTER	820.34
13665	10/31/2019	THE CUTTING EDGE, INC.	LINE STRIPPING ON PARKING LOT	1,125.00
13666	10/31/2019	DE LAGE LANDEN FINANCIAL SERV	2ND FLOOR COPIER LEASE	154.00
13667	10/31/2019	REGISTERED AGENTS LEGAL SERVIC	CERTIFIED COPY & DOC FEE	76.00
13668	10/31/2019	ROGER TENN	WATER DEPOSIT REFUND	29.90
				146,423.81