

City of Delaware City
Delaware
August 11, 2021

TO: Mayor and City Council
VIA: Chief David L. Baylor, City Manager
FROM: Michelle Y. Graham, Finance Manager
SUBJECT: Financial Report as of July 31, 2021

Below please find the internal (unaudited) income and expense statement and check register for the 1 month ended July 31, 2021.

General Fund Revenues			
Department	Budget	Actual	%
Non-Departmental	1,292,752.00	1,061,216.48	82.09%
General Administration	210,900.00	23,226.32	11.01%
Code Enforcement	7,000.00	1,250.00	17.86%
Public Safety	425,073.00	2,656.00	0.62%
Community Center	54,152.00	-	0.00%
Sanitation	7,824.00	-	0.00%
Stormwater	-	-	0.00%
Streets	-	-	0.00%
Drainage	-	-	0.00%
Total General Fund Revenues	1,997,701.00	1,088,348.80	54.48%

General Fund Expenditures			
Department	Budget	Actual	%
General Administration	1,028,898.00	61,165.70	5.94%
Code Enforcement	11,850.00	818.10	6.90%
Public Safety	420,223.00	33,914.96	8.07%
Community Center	57,140.00	1,240.93	2.17%
Public Works	35,500.00	-	0.00%
Sanitation	180,000.00	15,229.20	8.46%
Yard Waste	30,000.00	-	0.00%
Stormwater	6,000.00	365.41	6.09%
Streets	45,500.00	119.96	0.26%
Drainage	1,000.00	2,936.20	293.62%
Parks	51,500.00	-	0.00%
Tree Management	10,000.00	-	0.00%
Recycling Collections	30,000.00	2,482.50	8.28%
Debt Service	90,090.00	1,252.00	1.39%
Total General Fund Expenditures	1,997,701.00	119,524.96	5.98%
General Fund Operating Surplus (Deficit)		968,823.84	

General Fund:

The General Fund currently has an operating surplus of \$968,823.84.

Revenue Highlights: In July, Delaware City issued property tax bills. During the month of July, \$64,384.66 in property tax payments were received. Delaware City also received real estate transfer tax revenue in the amount of \$13,906.96.

Account	Account Description	Budget	Actual	Variance
	GENERAL FUND REVENUES	1,997,701.00	1,088,348.80	
	GENERAL FUND EXPENDITURES	1,997,701.00	119,524.96	
	CHANGE IN FUND BALANCE	-	968,823.84	

Non-Departmental Revenues:

Non-Departmental revenues are not attributable to the actions of one department's activities. The accounts that would fall under this classification are below:

Account Id	Account Description	2022 Budgeted	2022 Actual	Variance
01-000-4000	REAL ESTATE TAXES	846,567.00	840,109.26	(6,457.74)
01-000-4002	REAL ESTATE PENALTIES	-	402.98	402.98
01-000-4003	INVESTMENT INCOME	-	6,767.27	6,767.27
01-000-4005	INTEREST INCOME	500.00	30.01	(469.99)
01-000-4060	CABLE FRANCHISE FEE	15,000.00	-	(15,000.00)
01-000-4065	PILOT	200,000.00	200,000.00	-
01-000-4810	TRANSFER IN - WATER FUND	130,685.00	-	(130,685.00)
01-000-4811	TRANSFER IN - REAL ESTATE TRANSFER TAX	100,000.00	13,906.96	(86,093.04)
	NONDEPARTMENTAL REVENUES	1,292,752.00	1,061,216.48	(231,535.52)

General Administration:

General Administration revenues are those revenues attributable to the activities performed by the General Administration department. These include business and contractor’s licenses, permits, and property and lease agreements.

Account	Account Description	Budget	Actual	Variance
01-000-4020	LICENSES AND PERMITS	70,000.00	7,307.00	(62,693.00)
01-000-4025	MISCELLANEOUS REVENUE	-	520.00	520.00
01-000-4035	SALES - GA	300.00	5.00	(295.00)
01-000-4045	RENTAL PROPERTY	27,600.00	2,000.00	(25,600.00)
01-000-4050	CELL TOWER LEASE / BALLFIELD	76,000.00	13,394.32	(62,605.68)
01-000-4055	AAT (CNS) LEASES	37,000.00	-	(37,000.00)
	GENERAL ADMINISTRATION REVENUES	210,900.00	23,226.32	(187,673.68)

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-000-5000	SALARIES - GENERAL ADMINISTRATION	208,481.00	17,450.95	191,030.05
01-000-5005	SALARIES - MAYOR & COUNCIL	750.00	-	750.00
01-000-5006	SALARIES - CITY SECRETARY	3,600.00	-	3,600.00
01-000-5010	PAYROLL TAXES - GA	18,904.00	1,329.24	17,574.76
01-000-5020	RETIREMENT PLAN - GA	5,790.00	455.00	5,335.00
01-000-5035	ADVERTISING - GA	500.00	-	500.00
01-000-5040	ASSESSOR - GA	2,500.00	-	2,500.00
01-000-5050	AUDIT - GA	23,000.00	-	23,000.00
01-000-5055	PAYROLL PROCESSING FEES - GA	2,000.00	124.10	1,875.90
01-000-5070	CONTRACTUAL/PROFESSIONAL SERVICES - GA	20,000.00	512.95	19,487.05
01-000-5095	GIFTS AND AWARDS	300.00	-	300.00
01-000-5100	DUES/SUBSCRIPTIONS/MEETINGS - GA	2,500.00	26.99	2,473.01
01-000-5110	ELECTION EXPENSE - GA	600.00	-	600.00
01-000-5120	ELECTRICITY - GA	56,000.00	8,988.12	47,011.88
01-000-5130	ENTERTAINMENT/ACTIVITIES - GA	250.00	-	250.00
01-000-5135	FEES/INTEREST/PENALTIES - GA	3,000.00	118.52	2,881.48
01-000-5150	HEATING FUEL - GA	2,000.00	36.10	1,963.90
01-000-5160	INSURANCE / GENERAL - GA	65,000.00	12,683.43	52,316.57
01-000-5170	INSURANCE / HEALTH - GA	11,000.00	868.98	10,131.02
01-000-5190	INSURANCE / PUB. OFF. LIAB. - GA	9,000.00	-	9,000.00
01-000-5250	LEASE - PURCHASE/EQUIPMENT - GA	5,000.00	397.93	4,602.07
01-000-5270	LEGAL - GA	75,000.00	3,500.00	71,500.00
01-000-5280	MAILINGS / POSTAGE - GA	3,000.00	168.00	2,832.00
01-000-5290	MAINTENANCE / BUILDING - GA	40,000.00	9,607.00	30,393.00
01-000-5300	MAINTENANCE / EQUIPMENT - GA	300.00	-	300.00
01-000-5320	MAINTENANCE / VEHICLE - GA	-	529.95	(529.95)
01-000-5330	MATERIALS & SUPPLIES - GA	1,000.00	15.10	984.90
01-000-5340	MISCELLANEOUS EXPENDITURES - GA	500.00	-	500.00
01-000-5350	OFFICE SUPPLIES - GA	3,000.00	-	3,000.00
01-000-5355	PLANNING & INSPECTIONS - GA	35,000.00	3,409.74	31,590.26
01-000-5365	SEWER CHARGES NEW CASTLE COUNTY - GA	400.00	-	400.00
01-000-5370	TELEPHONE - GA	9,500.00	767.45	8,732.55
01-000-5390	TRAINING, TRAVEL, FOOD - GA	2,500.00	67.45	2,432.55
01-000-5500	WATER - ARTESIAN	450.00	108.70	341.30
01-000-8000	OPERATING TRANSFERS - GA	418,073.00	-	418,073.00
	GENERAL ADMINISTRATION EXPENDITURES	1,028,898.00	61,165.70	967,732.30

Most expenditures are normal monthly operating expenses. Insurance expenditures include yearly Workman’s Comp insurance premium as well as the monthly General Liability insurance payment. Building Maintenance expenditures are expenses for the rewiring of the 2nd floor.

Code Enforcement:

Code Enforcement activities are related to violations of the City’s ordinances and act as an effort to promote upkeep of properties located in the City’s jurisdiction.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-050-4010	FINES/FEES/PENALTIES - CE	7,000.00	1,250.00	(5,750.00)
	CODE ENFORCEMENT REVENUES	7,000.00	1,250.00	(5,750.00)
01-050-5000	SALARIES - CE	10,400.00	710.00	9,690.00
01-050-5010	PAYROLL TAXES - CE	800.00	67.10	732.90
01-050-5070	CONTRACTUAL/PROFESSIONAL SERVICES - CE	250.00	-	250.00
01-050-5140	GAS & OIL / VEHICLE - CE	300.00	41.00	259.00
01-050-5340	MISCELLANEOUS EXPENDITURES	100.00	-	100.00
	CODE ENFORCEMENT EXPENDITURES	11,850.00	818.10	11,031.90

Public Safety:

Public Safety revenues are those revenues generated by the activities of the Delaware City Police Department. These include judgments rendered by courts, towing fees, extra duty requests, and grant revenues provided by State law enforcement agencies.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-100-4010	FINES - PS	7,000.00	388.00	(6,612.00)
01-100-4020	CHARGE SERVICES - EXTRA DUTY PS	-	2,068.00	2,068.00
01-100-4080	CONTRACT REIMBURSEMENT - PS	-	200.00	200.00
01-100-4810	INTRAFUND TRANSFER - GENERAL ADMIN	418,073.00	-	(418,073.00)
	PUBLIC SAFETY REVENUES	425,073.00	2,656.00	(422,417.00)

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-100-5000	SALARIES - FULL-TIME DUTY	242,230.00	20,185.84	222,044.16
01-100-5002	SALARIES - EXTRA DUTY	-	980.00	(980.00)
01-100-5010	PAYROLL TAXES - PS	21,800.00	1,720.09	20,079.91
01-100-5020	RETIREMENT PLANS - PS	7,270.00	538.72	6,731.28
01-100-5065	CELL PHONES / MDT AIR-CARD SERVICE - PS	2,500.00	270.76	2,229.24
01-100-5070	CONTRACTUAL/PROFESSIONAL SERVICE - PS	5,100.00	115.00	4,985.00
01-100-5100	DUES/SUBSCRIPTIONS - PS	680.00	14.99	665.01
01-100-5120	ELECTRICITY - PS	12,000.00	1,290.82	10,709.18
01-100-5140	GAS & OIL / VEHICLE - PS	10,000.00	895.16	9,104.84
01-100-5150	HEATING FUEL - PS	1,200.00	24.07	1,175.93
01-100-5170	INSURANCE / HEALTH - PS	68,775.00	5,640.45	63,134.55
01-100-5250	LEASE - PURCHASE/EQUIPMENT - PS	10,500.00	283.04	10,216.96
01-100-5260	LEASE - PURCHASE/VEHICLE - PS	16,893.00	-	16,893.00
01-100-5280	MAILINGS / POSTAGE - PS	25.00	-	25.00
01-100-5290	MAINTENANCE / BUILDING - PS	3,000.00	-	3,000.00
01-100-5300	MAINTENANCE / EQUIPMENT - PS	250.00	-	250.00
01-100-5320	MAINTENANCE / VEHICLE - PS	10,000.00	1,948.00	8,052.00
01-100-5330	MATERIALS & SUPPLIES - PS	1,500.00	-	1,500.00
01-100-5340	MISCELLANEOUS EXPENDITURES - PS	100.00	-	100.00
01-100-5350	OFFICE SUPPLIES - PS	300.00	-	300.00
01-100-5390	TRAINING, TRAVEL & FOOD - PS	1,100.00	-	1,100.00
01-100-5400	UNIFORM & PERSONAL EQUIPMENT - PS	5,000.00	8.02	4,991.98
	PUBLIC SAFETY EXPENDITURES	420,223.00	33,914.96	386,308.04

Community Center:

Community Center revenues are those that are received to support the operation and maintenance of the community center. Primarily, these are rental payments from Reedy Point Players, reimbursement of utility expenditures for the Delaware City Library, and Grant-In-Aid revenues received from the State.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-200-4045	EVENT/ACTIVITY RENTAL REVENUE - CC	1,800.00	-	(1,800.00)
01-200-4046	RENTAL/MAINTENANCE SURCHARGE - CC	12,352.00	-	(12,352.00)
01-200-4900	GRANT-IN-AID	40,000.00		
	COMMUNITY CENTER REVENUES	54,152.00	-	(54,152.00)

The City of Delaware City was awarded \$35,000.00 in Grant-In-Aid funding for the Community Center.

July expenses were normal operating expenses.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-200-5000	SALARIES - CC	6,000.00	500.00	5,500.00
01-200-5010	PAYROLL TAXES - CC	540.00	47.25	492.75
01-200-5070	CONTRACTUAL/PROFESSIONAL SERVICES - CC	2,000.00	-	2,000.00
01-200-5120	ELECTRICITY - CC	16,000.00	411.27	15,588.73
01-200-5150	HEATING FUEL - CC	15,000.00	133.41	14,866.59
01-200-5290	MAINTENANCE / BUILDING - CC	15,000.00	-	15,000.00
01-200-5330	MATERIALS & SUPPLIES - CC	500.00	-	500.00
01-200-5365	SEWER CHARGES - NEW CASTLE COUNTY	300.00	-	300.00
01-200-5370	TELEPHONE - CC	1,800.00	149.00	1,651.00
	COMMUNITY CENER EXPENDITURES	57,140.00	1,240.93	55,899.07

Public Works:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-300-5070	CONTRACTUAL/PROFESSIONAL SERVICES - PW	30,000.00	-	30,000.00
01-300-5300	MAINTENANCE / EQUIPMENT - PW	500.00	-	500.00
01-300-5353	OPERATIONS/EXPENDITURES - STORMS PW	5,000.00	-	5,000.00
	PUBLIC WORKS EXPENDITURES	35,500.00	-	35,500.00

Sanitation:

Current sanitation revenues are those fees charged to property owners that are outside of the property limits, and extra cart fees for City residents.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-350-4000	SANITATION FEES	7,824.00	-	(7,824.00)
	SANITATION REVENUES	7,824.00	-	(7,824.00)
01-350-5070	CONTRACTUAL/PROFESSIONAL SERVICES - SN	180,000.00	15,229.20	164,770.80
	SANITATION EXPENDITURES	180,000.00	15,229.20	164,770.80

Yard Waste:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-360-5070	CONTRACTUAL/PROFESSIONAL SERVICES - YW	30,000.00	-	30,000.00
	YARDWASTE EXPENDITURES	30,000.00	-	30,000.00

Stormwater:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-380-5070	CONTRACTUAL/PROFESSIONAL SERVICES - SW	3,000.00	300.00	2,700.00
01-380-5120	ELECTRICITY - SW	3,000.00	65.41	2,934.59
	STORMWATER EXPENDITURES	6,000.00	365.41	5,634.59

Contractual/professional services expense is payment to KCI for stormwater outfall screening.

Streets:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-400-5070	CONTRACTUAL/PROFESSIONAL SERVICES - ST	30,000.00	-	30,000.00
01-400-5120	ELECTRICITY - ST	4,500.00	119.96	4,380.04
01-400-5310	MAINTENANCE / STREETS - ST	5,000.00	-	5,000.00
01-400-5330	MATERIALS & SUPPLIES - ST	6,000.00	-	6,000.00
	STREETS EXPENDITURES	45,500.00	119.96	45,380.04

Drainage:

Account	Account Description	Budget	Actual	Variance
01-450-5070	CONTRACTUAL/PROFESSIONAL SERVICES - DR	-	2,936.20	(2,936.20)
01-450-5310	MAINTENANCE / DRAINAGE - DR	1,000.00	-	1,000.00
	DRAINAGE EXPENDITURES	1,000.00	2,936.20	(1,936.20)

Drainage expenditures are payments to Duffield Associates for the Harbor Street Project grant.

Park Maintenance Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-500-5310	MAINTENANCE / PARKS - PK	50,000.00	-	50,000.00
01-500-5330	MATERIALS & SUPPLIES - PK	1,500.00	-	1,500.00
	PARKS EXPENDITURES	51,500.00	-	51,500.00

Tree Maintenance Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-550-5310	MAINTENANCE / TREES - TR	10,000.00	-	10,000.00
	TREE EXPENDITURES	10,000.00	-	10,000.00

Recycling Collection Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-560-5070	CONTRACTUAL/PROFESSIONAL SERVICES - RC	30,000.00	2,482.50	27,517.50
	RECYCLING EXPENDITURES	30,000.00	2,482.50	27,517.50

Debt Service Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-600-5900	DEBT SERVICE - WASHINGTON REVOLVING LOAN	46,314.00	-	46,314.00
01-600-5901	DEBT SERVICE - COMMUNITY CENTER ROOF	15,024.00	1,252.00	13,772.00
01-600-5903	DEBT SERVICE - VERIZON APPEAL	28,752.00	-	28,752.00
	DEBT SERVICE EXPENDITURES	90,090.00	1,252.00	88,838.00

Real Estate Transfer Tax Fund:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
03-110-4040	REAL ESTATE TRANSFER TAXES	-	13,906.96	
	REAL ESTATE TRANSFER TAX REVENUES	-	13,906.96	
03-110-8000	TRANSFER OUT - GENERAL FUND	-	13,906.96	
	REAL ESTATE TRANSFER TAX EXPENDITURES	-	13,906.96	
	NET CHANGE IN FUND BALANCE	-	-	

Municipal Street Aid Fund:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
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NO ACTIVITY

Façade Program Revolving Loan Fund:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
03-130-4005	INTEREST INCOME	-	2.45	
	FAÇADE PROGRAM REVOLVING LOAN FUND REVENUES	-	2.45	
03-130-0000	REVOLVING LOAN FAÇADE PROGRAM	-	-	
	FAÇADE PROGRAM REVOLVING LOAN FUND EXPENDITURES	-	-	
	NET CHANGE IN FUND BALANCE	-	2.45	

Cash Balances:

Please find below the reconciled balances of our bank accounts, as of July 31, 2021 and compared to prior month balances, as well as a check register for the month of July 2021.

DESCRIPTION	6/30/2021	7/31/2021	DIFFERENCE
CASH - GENERAL FUND CHECKING	551,094.46	171,343.93	(379,750.53)
CASH - WSFS MONEY MARKET	444,747.77	344,764.19	(99,983.58)
CASH - WSFS MONEY MARKET - ARPA FUNDS	-	495,894.97	495,894.97
CASH - VIOLENT CRIMES CHECKING ACCOUNT	15,176.39	15,176.39	-
CASH - GRANT IN AID CHECKING	-	475.00	475.00
CASH - MUNICIPAL STREET AID FUND	-	490.00	490.00
CASH - REVOLVING LOAN FACADE FUND	72,243.25	72,245.70	2.45
CASH - SALLE FUND	1,750.60	1,750.60	-
CASH - EIDE FUND	4,194.68	4,194.68	-
CASH - MAYOR'S BALL ACCOUNT	28,922.18	28,922.18	-
CASH - DELAWARE CITY DAY COMMITTEE	39,326.03	39,326.03	-
WSFS WEALTH INVESTMENT ACCOUNT	1,284,686.50	1,291,453.77	6,767.27
TOTAL RECONCILED BALANCE	2,442,141.86	2,466,037.44	23,895.58

Check #	Check Date	Vendor Name	Description	Amount
14797	7/9/2021	BETTS GARAGE & B&G GLASS INC.	CAR TOWING - DODGE CHARGER	85.00
14798	7/9/2021	CAPITOL CLEANERS & LAUNDERERS	JUNE 2021 DRY CLEANING	8.02
14799	7/9/2021	CLARK + RINEHART DESIGN GROUP	PD DETENTION SCHEMATIC DESIGN	1,798.50
14800	7/9/2021	DELMARVA POWER	5500 0544 167 - TOWN HALL	3,151.60
14801	7/9/2021	DELMARVA POWER	5500 6398 055 - WASHINGTON ST	65.67
14802	7/9/2021	DELMARVA POWER	5500 6398 873 - CLINTON ST	51.45
14803	7/9/2021	DELMARVA POWER	5001 7876 892 - WASH ST STORM	65.41
14804	7/9/2021	DELTA FORMS INC.	#10 WINDOW ENVELOPES	85.03
14805	7/9/2021	DIAMOND STATE TIRE, INC.	OIL CHANGE & TIRE ROTATION	108.00
14805	7/9/2021	DIAMOND STATE TIRE, INC.	OIL CHANGE & BATTERY	342.00
14806	7/9/2021	DIAMOND COMPUTER INC.	MONTHLY ONLINE BACK-UP SERVICE	226.95
14807	7/9/2021	FUELMAN	JUNE 2021 FUEL CHARGES	936.16
14808	7/9/2021	GS DIRECT, LLC (AU1)	MAY 2021 PPA AGREEMENT	3,773.57
14809	7/15/2021	ARTESIAN WATER	2838769314 - CANAL STREET	45.00
14809	7/15/2021	ARTESIAN WATER	6282000589 - TOWN HALL	63.70
14810	7/15/2021	CRYSTAL SPRINGS	1 X 5 GALLON BOTTLE	15.10
14811	7/15/2021	GFL ENVIRONMENTAL	JULY 2021 WASTE/RECYCLING	17,711.70
14812	7/15/2021	KCI TECHNOLOGIES	JOB NO. 171603872 - IDDE PRGM	300.00
14813	7/15/2021	NATIONWIDE	JULY 2021 INSURANCE	4,903.43
14814	7/15/2021	VERIZON WIRELESS	720104185-00001 06/04-07/03	270.76
14815	7/15/2021	VERIZON	152-016-685-0001-78	706.63
14816	7/15/2021	VERIZON	756-087-692-0001-54	149.00
14817	7/19/2021	ALLEN GURTLER	WATER DEPOSIT REFUND	200.00
14818	7/19/2021	CLIFTON WALLER	WATER DEPOSIT REFUND	56.28
14819	7/19/2021	DEBRA LEONARDI	WATER DEPOSIT REFUND	22.25
14820	7/19/2021	DELMARVA POWER	5000 1281 877 - COMM CENTER	544.68
14821	7/19/2021	DELMARVA POWER	5000 0009 386 - 407 CLINTON ST	135.62
14822	7/19/2021	DELMARVA POWER	5000 0009 717 - CLINTON ST	19.57
14823	7/19/2021	DELMARVA POWER	5000 0009 758 - CANAL&WILLIAMS	17.63
14824	7/19/2021	DELMARVA POWER	5000 0009 774 - RT 9	17.57
14825	7/19/2021	DELMARVA POWER	5000 0009 725 - CLINTON ST	17.09
14826	7/19/2021	DELMARVA POWER	5500 8575 957 - 950 5TH ST	17.09
14827	7/19/2021	STATE OF DE - OMB FINANCIAL OP	HEALTH INSURANCE - AUGUST 2021	6,696.58
14828	7/19/2021	TALEIGHIA VANDAN	WATER DEPOSIT REFUND	200.00
14829	7/22/2021	AECOM TECHNICAL SERVICES, INC.	PROJECT NO. 60519135 - FT DUP	284.83
14829	7/22/2021	AECOM TECHNICAL SERVICES, INC.	PROJECT NO. 60520438 - GEN SVS	3,694.58
14830	7/22/2021	CANON FINANCIAL SERVCIES, INC.	1ST & 2ND FLOOR COPIER LEASE	680.97
14831	7/22/2021	DEARBORN NATIONAL	STD/LTD INSURANCE - AUG 2021	485.89
14832	7/22/2021	DELTA DENTAL OF DELAWARE, INC.	DENTAL INSURANCE - AUGUST 2021	207.34
14833	7/22/2021	DUFFIELD ASSOCIATES, INC.	CLINTON STREET OUTFALL IMPROV	2,936.20
14834	7/22/2021	RHODUNDA, WILLIAMS, & KONDRASCHOW	JUN2021 GENERAL REPRESENTATION	3,500.00
14835	7/22/2021	VERIZON	555-891-849-0001-39	60.82
14836	7/26/2021	SERVPRO OF BEAR/NEW CASTLE	WATER DAMAGE CLEAN-UP -LIBRARY	3,652.65
				58,310.32