

**City of Delaware City
Delaware
November 10, 2021**

TO: Mayor and City Council
VIA: Chief David L. Baylor, City Manager
FROM: Michelle Y. Graham, Finance Manager
SUBJECT: Financial Report as of October 31, 2021

Below please find the internal (unaudited) income and expense statement and check register for the 4 months ended October 31, 2021.

General Fund Revenues			
Department	Budget	Actual	%
Non-Departmental	1,292,752.00	1,153,705.69	89.24%
General Administration	210,900.00	71,906.85	34.10%
Code Enforcement	7,000.00	5,000.00	71.43%
Public Safety	425,073.00	7,104.58	1.67%
Community Center	54,152.00	11,034.18	20.38%
Sanitation	7,824.00	4,011.00	51.27%
Stormwater	-	-	0.00%
Streets	-	3,333.45	0.00%
Drainage	-	-	0.00%
Total General Fund Revenues	1,997,701.00	1,256,095.75	62.88%
General Fund Expenditures			
Department	Budget	Actual	%
General Administration	1,028,898.00	397,422.68	38.63%
Code Enforcement	11,850.00	2,836.96	23.94%
Public Safety	420,223.00	135,374.41	32.21%
Community Center	57,140.00	107,555.90	188.23%
Public Works	35,500.00	10,356.42	29.17%
Sanitation	180,000.00	60,999.12	33.89%
Yard Waste	30,000.00	6,936.00	23.12%
Stormwater	6,000.00	602.60	10.04%
Streets	45,500.00	3,486.70	7.66%
Drainage	1,000.00	14,077.50	1407.75%
Parks	51,500.00	10,947.80	21.26%
Tree Management	10,000.00	11,760.00	117.60%
Recycling Collections	30,000.00	9,942.52	33.14%
Debt Service	90,090.00	33,759.84	37.47%
Total General Fund Expenditures	1,997,701.00	806,058.45	40.35%
General Fund Operating Surplus (Deficit)		450,037.30	

General Fund:

The General Fund currently has an operating surplus of \$450,037.30.

Overall, revenues are trending at 62.88% of the adopted budget and expenditures are trending at 40.35% of the adopted budget.

Account	Account Description	Budget	Actual	Variance
	GENERAL FUND REVENUES	1,997,701.00	1,256,095.75	
	GENERAL FUND EXPENDITURES	1,997,701.00	806,058.45	
	CHANGE IN FUND BALANCE	-	450,037.30	

Non-Departmental Revenues:

Non-Departmental revenues are not attributable to the actions of one department's activities. The accounts that would fall under this classification are below:

Account Id	Account Description	2022 Budgeted	2022 Actual	Variance
01-000-4000	REAL ESTATE TAXES	846,567.00	860,696.26	14,129.26
01-000-4002	REAL ESTATE PENALTIES	-	5,895.88	5,895.88
01-000-4003	INVESTMENT INCOME	-	7,913.04	7,913.04
01-000-4005	INTEREST INCOME	500.00	138.43	(361.57)
01-000-4015	DONATIONS - GA	-	6,000.00	6,000.00
01-000-4060	CABLE FRANCHISE FEE	15,000.00	3,933.43	(11,066.57)
01-000-4065	PILOT	200,000.00	200,000.00	-
01-000-4070	SURPLUS EQUIPMENT SALES	-	500.00	500.00
01-000-4810	TRANSFER IN - WATER FUND	130,685.00	-	(130,685.00)
01-000-4811	TRANSFER IN - REAL ESTATE TRANSFER TAX	100,000.00	68,628.65	(31,371.35)
	NONDEPARTMENTAL REVENUES	1,292,752.00	1,153,705.69	(139,046.31)

Real Estate Tax revenue is now at a positive variance for the fiscal year.

FYI: Delinquent tax notices were mailed to property owners last week.

Investment income is back at a positive variance due to October's increase in market value of the portfolio. Real Estate transfer tax continues to trend ahead of the fiscal year budget.

General Administration:

General Administration revenues are those revenues attributable to the activities performed by the General Administration department. These include business and contractor’s licenses, permits, and property and lease agreements.

Account	Account Description	Budget	Actual	Variance
01-000-4020	LICENSES AND PERMITS	70,000.00	35,889.72	(34,110.28)
01-000-4025	MISCELLANEOUS REVENUE	-	927.89	927.89
01-000-4035	SALES - GA	300.00	14.00	(286.00)
01-000-4045	RENTAL PROPERTY	27,600.00	8,000.00	(19,600.00)
01-000-4050	CELL TOWER LEASE / BALLFIELD	76,000.00	27,075.24	(48,924.76)
01-000-4055	AAT (CNS) LEASES	37,000.00	-	(37,000.00)
	GENERAL ADMINISTRATION REVENUES	210,900.00	71,906.85	(138,993.15)

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-000-5000	SALARIES - GENERAL ADMINISTRATION	208,481.00	70,067.35	138,413.65
01-000-5005	SALARIES - MAYOR & COUNCIL	750.00	375.00	375.00
01-000-5006	SALARIES - CITY SECRETARY	3,600.00	-	3,600.00
01-000-5010	PAYROLL TAXES - GA	18,904.00	5,372.68	13,531.32
01-000-5020	RETIREMENT PLAN - GA	5,790.00	1,820.00	3,970.00
01-000-5035	ADVERTISING - GA	500.00	388.72	111.28
01-000-5040	ASSESSOR - GA	2,500.00	2,500.00	-
01-000-5050	AUDIT - GA	23,000.00	12,348.00	10,652.00
01-000-5055	PAYROLL PROCESSING FEES - GA	2,000.00	514.70	1,485.30
01-000-5070	CONTRACTUAL/PROFESSIONAL SERVICES - GA	20,000.00	17,739.95	2,260.05
01-000-5095	GIFTS AND AWARDS	300.00	-	300.00
01-000-5100	DUES/SUBSCRIPTIONS/MEETINGS - GA	2,500.00	147.78	2,352.22
01-000-5110	ELECTION EXPENSE - GA	600.00	-	600.00
01-000-5120	ELECTRICITY - GA	56,000.00	22,199.22	33,800.78
01-000-5130	ENTERTAINMENT/ACTIVITIES - GA	250.00	-	250.00
01-000-5135	FEES/INTEREST/PENALTIES - GA	3,000.00	700.55	2,299.45
01-000-5150	HEATING FUEL - GA	2,000.00	169.79	1,830.21
01-000-5160	INSURANCE / GENERAL - GA	65,000.00	27,420.78	37,579.22
01-000-5170	INSURANCE / HEALTH - GA	11,000.00	3,472.77	7,527.23
01-000-5190	INSURANCE / PUB. OFF. LIAB. - GA	9,000.00	-	9,000.00
01-000-5250	LEASE - PURCHASE/EQUIPMENT - GA	5,000.00	1,591.72	3,408.28
01-000-5270	LEGAL - GA	75,000.00	21,400.50	53,599.50
01-000-5280	MAILINGS / POSTAGE - GA	3,000.00	609.80	2,390.20
01-000-5290	MAINTENANCE / BUILDING - GA	40,000.00	20,059.00	19,941.00
01-000-5300	MAINTENANCE / EQUIPMENT - GA	300.00	-	300.00
01-000-5320	MAINTENANCE / VEHICLE - GA	-	529.95	(529.95)
01-000-5330	MATERIALS & SUPPLIES - GA	1,000.00	628.35	371.65
01-000-5340	MISCELLANEOUS EXPENDITURES - GA	500.00	-	500.00
01-000-5345	MISCELLANEOUS EXPENDITURES - FOOD CLOSET	-	4,249.99	(4,249.99)
01-000-5350	OFFICE SUPPLIES - GA	3,000.00	453.31	2,546.69
01-000-5355	PLANNING & INSPECTIONS - GA	35,000.00	13,512.78	21,487.22
01-000-5365	SEWER CHARGES NEW CASTLE COUNTY - GA	400.00	205.02	194.98
01-000-5370	TELEPHONE - GA	9,500.00	3,091.55	6,408.45
01-000-5390	TRAINING, TRAVEL, FOOD - GA	2,500.00	97.45	2,402.55
01-000-5500	WATER - ARTESIAN	450.00	217.40	232.60
01-000-5600	BUILDING IMPROVEMENTS	-	165,538.57	(165,538.57)
01-000-8000	OPERATING TRANSFERS - GA	418,073.00	-	418,073.00
	GENERAL ADMINISTRATION EXPENDITURES	1,028,898.00	397,422.68	631,475.32

General Administration revenues are trending at 34.10% of the adopted budget.

General Administration expenses are currently at 38.63% of the adopted budget.

October contractual /professional services expenditures include the yearly maintenance fee for the Edmunds software. Building maintenance expenses include mowing for June – September, janitorial services for August & September, carpet cleaning and other miscellaneous expenses. Building Improvement expenses are for the Town Hall 2nd floor renovations as well as the repair to the interior wall and floor joints on the 1st floor.

Code Enforcement:

Code Enforcement activities are related to violations of the City’s ordinances and act as an effort to promote upkeep of properties located in the City’s jurisdiction.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-050-4010	FINES/FEES/PENALTIES - CE	7,000.00	5,000.00	(2,000.00)
	CODE ENFORCEMENT REVENUES	7,000.00	5,000.00	(2,000.00)
01-050-5000	SALARIES - CE	10,400.00	2,520.00	7,880.00
01-050-5010	PAYROLL TAXES - CE	800.00	238.14	561.86
01-050-5070	CONTRACTUAL/PROFESSIONAL SERVICES - CE	250.00	-	250.00
01-050-5140	GAS & OIL / VEHICLE - CE	300.00	78.82	221.18
01-050-5340	MISCELLANEOUS EXPENDITURES	100.00	-	100.00
	CODE ENFORCEMENT EXPENDITURES	11,850.00	2,836.96	9,013.04

Code Enforcement revenue is currently trending ahead of the adopted budget.

Expenditures are consistent with normal operating expenses.

Public Safety:

Public Safety revenues are those revenues generated by the activities of the Delaware City Police Department. These include judgments rendered by courts, towing fees, extra duty requests, and grant revenues provided by State law enforcement agencies.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-100-4010	FINES - PS	7,000.00	1,691.40	(5,308.60)
01-100-4020	CHARGE SERVICES - EXTRA DUTY PS	-	2,838.00	2,838.00
01-100-4080	CONTRACT REIMBURSEMENT - PS	-	200.00	200.00
01-100-4810	INTRAFUND TRANSFER - GENERAL ADMIN	418,073.00	-	(418,073.00)
01-101-4900	COMBAT VIOLENT CRIME	-	815.18	815.18
01-103-4900	OFFICE OF HIGHWAY SAFETY	-	1,560.00	1,560.00
	PUBLIC SAFETY REVENUES	425,073.00	7,104.58	(417,968.42)

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-100-5000	SALARIES - FULL-TIME DUTY	242,230.00	80,574.17	161,655.83
01-100-5002	SALARIES - EXTRA DUTY	-	1,540.00	(1,540.00)
01-100-5003	SALARIES - OVERTIME	-	476.67	(476.67)
01-100-5010	PAYROLL TAXES - PS	21,800.00	6,672.49	15,127.51
01-100-5020	RETIREMENT PLANS - PS	7,270.00	2,155.57	5,114.43
01-100-5065	CELL PHONES / MDT AIR-CARD SERVICE - PS	2,500.00	990.98	1,509.02
01-100-5070	CONTRACTUAL/PROFESSIONAL SERVICE - PS	5,100.00	115.00	4,985.00
01-100-5100	DUES/SUBSCRIPTIONS - PS	680.00	59.96	620.04
01-100-5120	ELECTRICITY - PS	12,000.00	5,187.63	6,812.37
01-100-5140	GAS & OIL / VEHICLE - PS	10,000.00	3,905.92	6,094.08
01-100-5150	HEATING FUEL - PS	1,200.00	72.69	1,127.31
01-100-5170	INSURANCE / HEALTH - PS	68,775.00	22,826.62	45,948.38
01-100-5250	LEASE - PURCHASE/EQUIPMENT - PS	10,500.00	1,460.64	9,039.36
01-100-5260	LEASE - PURCHASE/VEHICLE - PS	16,893.00	-	16,893.00
01-100-5280	MAILINGS / POSTAGE - PS	25.00	-	25.00
01-100-5290	MAINTENANCE / BUILDING - PS	3,000.00	1,481.00	1,519.00
01-100-5300	MAINTENANCE / EQUIPMENT - PS	250.00	-	250.00
01-100-5320	MAINTENANCE / VEHICLE - PS	10,000.00	3,632.47	6,367.53
01-100-5330	MATERIALS & SUPPLIES - PS	1,500.00	523.00	977.00
01-100-5340	MISCELLANEOUS EXPENDITURES - PS	100.00	-	100.00
01-100-5350	OFFICE SUPPLIES - PS	300.00	-	300.00
01-100-5390	TRAINING, TRAVEL & FOOD - PS	1,100.00	-	1,100.00
01-100-5400	UNIFORM & PERSONAL EQUIPMENT - PS	5,000.00	1,324.42	3,675.58
01-101-0000	COMBAT VIOLENT CRIME	-	-	-
01-101-5000	SALARIES	-	815.18	(815.18)
01-103-0000	OFFICE OF HIGHWAY SAFETY	-	-	-
01-103-5000	SALARIES	-	1,560.00	(1,560.00)
	PUBLIC SAFETY EXPENDITURES	420,223.00	135,374.41	284,848.59

Public Safety expenditures are within the current fiscal year budget.

Community Center:

Community Center revenues are those that are received to support the operation and maintenance of the community center. Primarily, these are rental payments from Reedy Point Players, reimbursement of utility expenditures for the Delaware City Library, and Grant-In-Aid revenues received from the State.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-200-4045	EVENT/ACTIVITY RENTAL REVENUE - CC	1,800.00	100.00	(1,700.00)
01-200-4046	RENTAL/MAINTENANCE SURCHARGE - CC	12,352.00	3,000.00	(9,352.00)
01-200-4900	GRANT-IN-AID	40,000.00	7,934.18	(32,065.82)
	COMMUNITY CENTER REVENUES	54,152.00	11,034.18	(43,117.82)

\$7,934.18 in Grant-In-Aid revenue has been recognized to help cover non-capital expenditures.

Building Maintenance expenses include mowing from June – September, water damage remediation, and sump pump repairs.

Sewer charges are over the fiscal year budget due to a new fixed capital charge that has been added to sewer billing effective July 1, 2021. The fixed charge for the community center id \$200.00 per quarter.

Improvement expenditures for October consist of the second 50% payment (\$22,580.00) to McClain Brothers for Phase 1 of the new roof and \$31,840.00 for Phase 2.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-200-5000	SALARIES - CC	6,000.00	2,000.00	4,000.00
01-200-5010	PAYROLL TAXES - CC	540.00	189.00	351.00
01-200-5070	CONTRACTUAL/PROFESSIONAL SERVICES - CC	2,000.00	-	2,000.00
01-200-5120	ELECTRICITY - CC	16,000.00	1,615.12	14,384.88
01-200-5150	HEATING FUEL - CC	15,000.00	596.24	14,403.76
01-200-5290	MAINTENANCE / BUILDING - CC	15,000.00	10,468.10	4,531.90
01-200-5330	MATERIALS & SUPPLIES - CC	500.00	-	500.00
01-200-5365	SEWER CHARGES - NEW CASTLE COUNTY	300.00	541.44	(241.44)
01-200-5370	TELEPHONE - CC	1,800.00	596.00	1,204.00
01-200-5610	BUILDING IMPROVEMENTS	-	91,550.00	(91,550.00)
	COMMUNITY CENTER EXPENDITURES	57,140.00	107,555.90	(50,415.90)

Public Works:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-300-5070	CONTRACTUAL/PROFESSIONAL SERVICES - PW	30,000.00	9,611.75	20,388.25
01-300-5300	MAINTENANCE / EQUIPMENT - PW	500.00	-	500.00
01-300-5353	OPERATIONS/EXPENDITURES - STORMS PW	5,000.00	744.67	4,255.33
	PUBLIC WORKS EXPENDITURES	35,500.00	10,356.42	25,143.58

Contractual services expenditures include the maintenance contract payment for July – September, trash removal for June – September, and other miscellaneous expenditures.

Sanitation:

Current sanitation revenues are those fees charged to property owners that are outside of the property limits, and extra cart fees for City residents.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-350-4000	SANITATION FEES	7,824.00	4,011.00	(3,813.00)
	SANITATION REVENUES	7,824.00	4,011.00	(3,813.00)
01-350-5070	CONTRACTUAL/PROFESSIONAL SERVICES - SN	180,000.00	60,999.12	119,000.88
	SANITATION EXPENDITURES	180,000.00	60,999.12	119,000.88

Sanitation revenues increased due to the 2nd quarter trash cart billing.

Sanitation expenditures are currently trending within the fiscal year budget forecast.

Yard Waste:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-360-5070	CONTRACTUAL/PROFESSIONAL SERVICES - YW	30,000.00	6,936.00	23,064.00
	YARDWASTE EXPENDITURES	30,000.00	6,936.00	23,064.00

Stormwater:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-380-5070	CONTRACTUAL/PROFESSIONAL SERVICES - SW	3,000.00	300.00	2,700.00
01-380-5120	ELECTRICITY - SW	3,000.00	302.60	2,697.40
	STORMWATER EXPENDITURES	6,000.00	602.60	5,397.40

Streets:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-400-4810	TRANSFER IN - MUNICIPAL STREET AID FUND	-	3,333.45	3,333.45
	STREETS REVENUES	-	3,333.45	3,333.45
01-400-5070	CONTRACTUAL/PROFESSIONAL SERVICES - ST	30,000.00	-	30,000.00
01-400-5120	ELECTRICITY - ST	4,500.00	552.70	3,947.30
01-400-5310	MAINTENANCE / STREETS - ST	5,000.00	-	5,000.00
01-400-5330	MATERIALS & SUPPLIES - ST	6,000.00	2,934.00	3,066.00
	STREETS EXPENDITURES	45,500.00	3,486.70	42,013.30

\$3,333.45 in MSA revenue recognized thus far. \$2,934.00 materials & supplies expense was for a large traffic solar sign.

Drainage:

Account	Account Description	Budget	Actual	Variance
01-450-5070	CONTRACTUAL/PROFESSIONAL SERVICES - DR	-	14,077.50	(14,077.50)
01-450-5310	MAINTENANCE / DRAINAGE - DR	1,000.00	-	1,000.00
	DRAINAGE EXPENDITURES	1,000.00	14,077.50	(13,077.50)

No activity in the month of October.

All expenditures are for the Harbor Street Project.

Park Maintenance Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-500-5310	MAINTENANCE / PARKS - PK	50,000.00	10,785.00	39,215.00
01-500-5330	MATERIALS & SUPPLIES - PK	1,500.00	162.80	1,337.20
	PARKS EXPENDITURES	51,500.00	10,947.80	40,552.20

Park expenditures are for mowing for July – September, landscape clean-up, and repairs to the pavers in the months of July and September.

Tree Maintenance Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-550-5310	MAINTENANCE / TREES - TR	10,000.00	11,760.00	(1,760.00)
	TREE EXPENDITURES	10,000.00	11,760.00	(1,760.00)

Tree expenditures are currently over the fiscal year budget. Expenditures consist of the removal of dead trees on several streets as well as the trimming of trees at the community center.

Recycling Collection Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-560-5070	CONTRACTUAL/PROFESSIONAL SERVICES - RC	30,000.00	9,942.52	20,057.48
	RECYCLING EXPENDITURES	30,000.00	9,942.52	20,057.48

Recycling expenditures are on track within the current budget.

Debt Service Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-600-5900	DEBT SERVICE - WASHINGTON REVOLVING LOAN	46,314.00	-	46,314.00
01-600-5901	DEBT SERVICE - COMMUNITY CENTER ROOF	15,024.00	5,008.00	10,016.00
01-600-5903	DEBT SERVICE - VERIZON APPEAL	28,752.00	28,751.84	0.16
	DEBT SERVICE EXPENDITURES	90,090.00	33,759.84	56,330.16

Note: FY'23 will be the last debt service payment due to Verizon.

Real Estate Transfer Tax Fund:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
03-110-4040	REAL ESTATE TRANSFER TAXES	-	68,628.65	
	REAL ESTATE TRANSFER TAX REVENUES	-	68,628.65	
03-110-8000	TRANSFER OUT - GENERAL FUND	-	68,628.65	
	REAL ESTATE TRANSFER TAX EXPENDITURES	-	68,628.65	
	NET CHANGE IN FUND BALANCE	-	-	

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
03-120-4900	MUNICIPAL STREET AID	-	48,728.48	
	STREETS REVENUES	-	48,728.48	
03-120-8000	TRANSFER OUT - GENERAL FUND	-	3,333.45	
	STREETS EXPENDITURES	-	3,333.45	
	NET CHANGE IN FUND BALANCE	-	45,395.03	

Façade Program Revolving Loan Fund:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
03-130-4005	INTEREST INCOME	-	9.12	
	FAÇADE PROGRAM REVOLVING LOAN FUND REVENUES	-	9.12	
03-130-0000	REVOLVING LOAN FAÇADE PROGRAM	-	-	
	FAÇADE PROGRAM REVOLVING LOAN FUND EXPENDITURES	-	-	
	NET CHANGE IN FUND BALANCE	-	9.12	

State Aid to Local Law Enforcement Fund:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
03-140-4900	STATE AID TO LOCAL LAW ENFORCEMENT	-	200.00	
	SALLE REVENUES	-	200.00	
03-140-5390	TRAINING AND DEVELOPMENT	-	200.00	
	SALLE EXPENDITURES	-	200.00	
	NET CHANGE IN FUND BALANCE	-	-	

Delaware City Day Component Unit:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
11-000-4900	GRANT-IN-AID	-	12,500.00	
	DELAWARE CITY DAY COMMITTEE REVENUES	-	12,500.00	
11-000-5340	MISCELLANEOUS EXPENDITURES	-	12,500.00	
	DELAWARE CITY DAY COMMITTEE EXPENDITURES	-	12,500.00	
	NET CHANGE IN FUND BALANCE	-	-	

\$12,500.00 in FY'22 Grant-In-Aid was expended for the fireworks for the River Towns Fall Festival.

Cash Balances:

Please find below the reconciled balances of our bank accounts, as of October 31, 2021 and compared to prior month balances, as well as a check register for the month of October 2021.

DESCRIPTION	9/30/2021	10/31/2021	DIFFERENCE
CASH - GENERAL FUND CHECKING	820,491.40	334,159.74	(486,331.66)
CASH - WSFS MONEY MARKET	344,793.00	644,810.11	300,017.11
CASH - WSFS MONEY MARKET - ARPA FUNDS	495,936.41	495,957.47	21.06
CASH - VIOLENT CRIMES CHECKING ACCOUNT	14,797.69	14,361.21	(436.48)
CASH - GRANT IN AID CHECKING	9,975.00	18,725.00	8,750.00
CASH - MUNICIPAL STREET AID FUND	45,395.03	45,395.03	-
CASH - REVOLVING LOAN FACADE FUND	72,250.53	72,252.37	1.84
CASH - SALLE FUND	1,750.60	1,550.60	(200.00)
CASH - EIDE FUND	4,194.68	4,194.68	-
CASH - MAYOR'S BALL ACCOUNT	28,922.18	28,922.18	-
CASH - DELAWARE CITY DAY COMMITTEE	75,376.03	62,876.03	(12,500.00)
WSFS WEALTH INVESTMENT ACCOUNT	1,282,100.14	1,292,599.54	10,499.40
TOTAL RECONCILED BALANCE	3,195,982.69	3,015,803.96	(180,178.73)

Check #	Check Date	Vendor Name	Description	Amount
14937	10/5/2021	AECOM TECHNICAL SERVICES, INC.	PROJECT NO. 60519135-FT DUPT	4,422.40
14938	10/5/2021	DIAMOND STATE TOWER	2ND FLOOR RENOVATION-TOWN HALL	23,134.89
14939	10/5/2021	VERIZON	555-891-849-0001-39	60.93
14940	10/8/2021	AECOM TECHNICAL SERVICES, INC.	PROJECT 60586031 - OLD BATT SUB	968.02
14941	10/8/2021	ATLANTIC BROADBAND	8335 30 027 0003331	8.32
14942	10/8/2021	COUNTY BUILDING SERVICES, INC.	AUG 2021 JANITORIAL SERVICES	525.00
14943	10/8/2021	CRYSTAL SPRINGS	4 X 5 GALLON BOTTLES	24.10
14944	10/8/2021	DELMARVA POWER	5500 0544 167 - TOWN HALL	3,146.21
14945	10/8/2021	DELMARVA POWER	5500 6398 055 - WASHINGTON ST	80.66
14946	10/8/2021	DELMARVA POWER	5500 6398 873 - CLINTON ST	54.65
14947	10/8/2021	DELMARVA POWER	5001 7876 892 - WASH ST STORM	81.78
14948	10/8/2021	DIAMOND STATE TIRE, INC.	TIRE REPLACEMENT & TIRE ROTATE	206.97
14949	10/8/2021	DIAMOND COMPUTER INC.	MONTHLY ONLINE BACKUP SERVICE	226.95
14950	10/8/2021	FUELMAN	SEPT 2021 FUEL PURCHASES	1,059.29
14951	10/11/2021	ACTION SECURITY/MD ELECTRIC	SECURITY SERVICE CALL - CC	198.60
14951	10/11/2021	ACTION SECURITY/MD ELECTRIC	SECURITY SERVICE CALL - CC	564.00
14951	10/11/2021	ACTION SECURITY/MD ELECTRIC	SECURITY SERV CALL - TOWN HALL	90.00
14951	10/11/2021	ACTION SECURITY/MD ELECTRIC	SECURITY SERV CALL - TOWN HALL	90.00
14952	10/11/2021	MCCLAIN BROTHERS, LLC	FINAL PMT - NEW SHINGLE ROOF	22,580.00
14953	10/12/2021	ACME MARKETS	DELAWARE CITY FOOD CLOSET	1,000.00
14955	10/13/2021	THE CUTTING EDGE, INC.	JUL 2021 MAINTENANCE/BRUSH CON	4,232.00
14955	10/13/2021	THE CUTTING EDGE, INC.	AUG 2021 MAINTENANCE/BRUSH CON	4,232.00
14955	10/13/2021	THE CUTTING EDGE, INC.	SEP 2021 MAINTENANCE/BRUSH CON	4,232.00
14955	10/13/2021	THE CUTTING EDGE, INC.	JUNE 2021 TRASH REMOVAL	1,308.00
14955	10/13/2021	THE CUTTING EDGE, INC.	JULY 2021 TRASH REMOVAL	735.75
14955	10/13/2021	THE CUTTING EDGE, INC.	AUG 2021 TRASH REMOVAL	654.00
14955	10/13/2021	THE CUTTING EDGE, INC.	SEP 2021 TRASH REMOVAL	654.00
14955	10/13/2021	THE CUTTING EDGE, INC.	JUNE 2021 MOWING	3,690.00
14955	10/13/2021	THE CUTTING EDGE, INC.	JULY 2021 MOWING	3,690.00
14955	10/13/2021	THE CUTTING EDGE, INC.	AUG 2021 MOWING	3,690.00
14956	10/13/2021	DELAWARE POLICE CHIEF'S COUNCI	REGISTRATION FEE - STAFF DEVEL	200.00
14957	10/14/2021	THE CUTTING EDGE, INC.	SEPT 2021 MOWING	4,310.00
14957	10/14/2021	THE CUTTING EDGE, INC.	CODE ENFORCEMENT - MOWING	150.00
14957	10/14/2021	THE CUTTING EDGE, INC.	CODE ENFORCEMENT - MOWING	75.00
14957	10/14/2021	THE CUTTING EDGE, INC.	LANDSCAPE CLEAN-UP	1,980.00
14957	10/14/2021	THE CUTTING EDGE, INC.	LANDSCAPE CLEAN-UP	1,520.00
14958	10/14/2021	STANLEY STEEMER INTERNATIONAL	1ST FLOOR CARPET CLEANING	250.00
14960	10/18/2021	THE CUTTING EDGE, INC.	REMOVAL & TRIM OF BT PK TREES	1,570.00
14960	10/18/2021	THE CUTTING EDGE, INC.	TREE REMOVAL - BAYARD ST	6,500.00
14960	10/18/2021	THE CUTTING EDGE, INC.	TREE REMOVAL - FRONT STREET	2,640.00
14960	10/18/2021	THE CUTTING EDGE, INC.	TREE TRIMMING - COMM CENTER	1,050.00
14960	10/18/2021	THE CUTTING EDGE, INC.	REPAIR PAVERS AT SEA WALL	640.00
14960	10/18/2021	THE CUTTING EDGE, INC.	NO SWIMMING SIGN INSTALLATION	162.80
14960	10/18/2021	THE CUTTING EDGE, INC.	REPAIR PAVERS AT SEA WALL	1,290.00
14960	10/18/2021	THE CUTTING EDGE, INC.	PARKING LOT SIGNS INSTALLATION	275.00
14961	10/18/2021	DELMARVA POWER	5000 1281 877 - BAYARD ST	848.70
14962	10/18/2021	DELMARVA POWER	5000 0009 386 - TOWN HALL	149.68
14963	10/18/2021	DELMARVA POWER	5000 0009 717 - CLINTON ST	20.52
14964	10/18/2021	DELMARVA POWER	5000 0009 758 - CANAL&WILL ST	17.85
14965	10/18/2021	DELMARVA POWER	5000 0009 774 - RT 9	17.77
14966	10/18/2021	DELMARVA POWER	5000 0009 725 - CLINTON ST	17.11
14967	10/18/2021	DELMARVA POWER	5500 8576 260 - 3RD & CANAL ST	17.11
14968	10/18/2021	DIAMOND STATE TOWER	2ND FLOOR RENOVATION-TOWN HALL	58,764.62
14969	10/18/2021	NATIONWIDE	OCTOBER 2021 INSURANCE	4,912.45
14970	10/18/2021	STATE OF DE - OMB FINANCIAL OP	HEALTH INSURANCE - NOV 2021	6,696.58
14971	10/18/2021	DELMARVA POWER	5500 8575 957 - 950 5TH ST	17.11
14972	10/21/2021	AECOM TECHNICAL SERVICES, INC.	PROJECT NO. 60520438 - GEN SVCS	2,121.00
14972	10/21/2021	AECOM TECHNICAL SERVICES, INC.	PROJECT NO.60519135 - FORT DUP	1,679.79
14973	10/21/2021	ARTESIAN WATER	2838769314 - CANAL STREET	45.00
14973	10/21/2021	ARTESIAN WATER	6282000589 - TOWN HALL	63.70
14974	10/21/2021	CANON FINANCIAL SERVCIES, INC.	1ST & 2ND FLOOR COPIER LEASES	680.97
14975	10/21/2021	CAPITOL CLEANERS & LAUNDERERS	SEPTEMBER 2021 DRY CLEANING	46.41
14976	10/21/2021	DEARBORN NATIONAL	STD/LTD INSURANCE - NOV 2021	521.38
14977	10/21/2021	GFL ENVIRONMENTAL	OCTOBER 2021 WASTE/RECYCLING	17,759.12
14978	10/21/2021	RHODUNDA, WILLIAMS, & KONDRASCHOW	SEP2021 GENERAL REPRESENTATION	4,000.00
14979	10/21/2021	VERIZON WIRELESS	720104185-00001 9/04-10/03	240.08
14980	10/21/2021	VERIZON	756-087-692-0001-54	149.00
14981	10/21/2021	VERIZON	152-016-685-0001-78	700.96
14982	10/26/2021	BUILDING INSPECTION	JUNE 2021 PERMIT FEES	2,854.00
14983	10/26/2021	DELTA DENTAL OF DELAWARE, INC.	DENTAL INSURANCE - NOV 2021	362.54
14984	10/26/2021	EDMUNDS GOVTECH	2022 SOFTWARE MAINTENANCE	12,941.95
14985	10/28/2021	B & G AUTO BODY	REAR BODY & LIFT GATE DAMAGE	500.00
14986	10/28/2021	COUNTY BUILDING SERVICES, INC.	SEPT 2021 JANITORIAL SERVICES	525.00
14987	10/28/2021	GS DIRECT, LLC (AU1)	SEPTEMBER 2021 PPA AGREEMENT	3,251.87
14988	10/28/2021	TRI-COUNTY TERMITE & PEST CONT	PEST CONTROL - CC	75.00
14988	10/28/2021	TRI-COUNTY TERMITE & PEST CONT	PEST CONTROL - TOWN HALL	75.00
14989	10/28/2021	VERIZON	555-891-849-0001-39	60.15
14990	10/28/2021	XYLEM DEWATERING SOLUTIONS INC	RENTAL 09/28/21 - 10/25/21	744.67

229,130.41