

**City of Delaware City
Delaware
December 8, 2021**

TO: Mayor and City Council
VIA: Chief David L. Baylor, City Manager
FROM: Michelle Y. Graham, Finance Manager
SUBJECT: Financial Report as of November 30, 2021

Below please find the internal (unaudited) income and expense statement and check register for the 5 months ended November 30, 2021.

General Fund Revenues			
Department	Budget	Actual	%
Non-Departmental	1,292,752.00	1,174,100.30	90.82%
General Administration	210,900.00	98,665.46	46.78%
Code Enforcement	7,000.00	5,150.00	73.57%
Public Safety	425,073.00	7,965.73	1.87%
Community Center	54,152.00	12,534.18	23.15%
Sanitation	7,824.00	4,011.00	51.27%
Stormwater	-	-	0.00%
Streets	-	3,333.45	0.00%
Drainage	-	-	0.00%
Total General Fund Revenues	1,997,701.00	1,305,760.12	65.36%
General Fund Expenditures			
Department	Budget	Actual	%
General Administration	1,028,898.00	440,373.88	42.80%
Code Enforcement	11,850.00	3,318.54	28.00%
Public Safety	420,223.00	162,940.51	38.77%
Community Center	57,140.00	110,320.10	193.07%
Public Works	35,500.00	22,989.39	64.76%
Sanitation	180,000.00	76,269.48	42.37%
Yard Waste	30,000.00	13,872.00	46.24%
Stormwater	6,000.00	663.37	11.06%
Streets	45,500.00	3,568.88	7.84%
Drainage	1,000.00	14,077.50	1407.75%
Parks	51,500.00	13,972.83	27.13%
Tree Management	10,000.00	20,180.00	201.80%
Recycling Collections	30,000.00	12,431.28	41.44%
Debt Service	90,090.00	35,011.84	38.86%
Total General Fund Expenditures	1,997,701.00	929,989.60	46.55%
General Fund Operating Surplus (Deficit)		375,770.52	

General Fund:

The General Fund currently has an operating surplus of \$375,770.52.

Overall, revenues are trending at 65% of the adopted budget and expenditures are trending at 47% of the adopted budget.

Account	Account Description	Budget	Actual	Variance
	GENERAL FUND REVENUES	1,997,701.00	1,305,760.12	
	GENERAL FUND EXPENDITURES	1,997,701.00	929,989.60	
	CHANGE IN FUND BALANCE	-	375,770.52	

Non-Departmental Revenues:

Non-Departmental revenues are not attributable to the actions of one department's activities. The accounts that would fall under this classification are below:

Account Id	Account Description	2022 Budgeted	2022 Actual	Variance
01-000-4000	REAL ESTATE TAXES	846,567.00	860,696.26	14,129.26
01-000-4002	REAL ESTATE PENALTIES	-	6,563.30	6,563.30
01-000-4003	INVESTMENT INCOME	-	(616.19)	(616.19)
01-000-4005	INTEREST INCOME	500.00	185.31	(314.69)
01-000-4015	DONATIONS - GA	-	6,000.00	6,000.00
01-000-4060	CABLE FRANCHISE FEE	15,000.00	7,966.04	(7,033.96)
01-000-4065	PILOT	200,000.00	200,000.00	-
01-000-4070	SURPLUS EQUIPMENT SALES	-	500.00	500.00
01-000-4810	TRANSFER IN - WATER FUND	130,685.00	-	(130,685.00)
01-000-4811	TRANSFER IN - REAL ESTATE TRANSFER TAX	100,000.00	92,805.58	(7,194.42)
	NONDEPARTMENTAL REVENUES	1,292,752.00	1,174,100.30	(118,651.70)

Real Estate transfer tax continues to trend ahead of the fiscal year budget. November's real estate transfer tax amount was \$24,176.93.

General Administration:

General Administration revenues are those revenues attributable to the activities performed by the General Administration department. These include business and contractor’s licenses, permits, and property and lease agreements.

Account	Account Description	Budget	Actual	Variance
01-000-4020	LICENSES AND PERMITS	70,000.00	53,672.87	(16,327.13)
01-000-4025	MISCELLANEOUS REVENUE	-	1,062.89	1,062.89
01-000-4035	SALES - GA	300.00	14.00	(286.00)
01-000-4045	RENTAL PROPERTY	27,600.00	10,000.00	(17,600.00)
01-000-4050	CELL TOWER LEASE / BALLFIELD	76,000.00	33,915.70	(42,084.30)
01-000-4055	AAT (CNS) LEASES	37,000.00	-	(37,000.00)
	GENERAL ADMINISTRATION REVENUES	210,900.00	98,665.46	(112,234.54)

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-000-5000	SALARIES - GENERAL ADMINISTRATION	208,481.00	87,642.32	120,838.68
01-000-5005	SALARIES - MAYOR & COUNCIL	750.00	375.00	375.00
01-000-5006	SALARIES - CITY SECRETARY	3,600.00	210.00	3,390.00
01-000-5010	PAYROLL TAXES - GA	18,904.00	6,731.31	12,172.69
01-000-5020	RETIREMENT PLAN - GA	5,790.00	2,275.00	3,515.00
01-000-5035	ADVERTISING - GA	500.00	388.72	111.28
01-000-5040	ASSESSOR - GA	2,500.00	2,500.00	-
01-000-5050	AUDIT - GA	23,000.00	12,348.00	10,652.00
01-000-5055	PAYROLL PROCESSING FEES - GA	2,000.00	638.80	1,361.20
01-000-5070	CONTRACTUAL/PROFESSIONAL SERVICES - GA	20,000.00	18,502.90	1,497.10
01-000-5095	GIFTS AND AWARDS	300.00	-	300.00
01-000-5100	DUES/SUBSCRIPTIONS/MEETINGS - GA	2,500.00	474.57	2,025.43
01-000-5110	ELECTION EXPENSE - GA	600.00	-	600.00
01-000-5120	ELECTRICITY - GA	56,000.00	23,493.20	32,506.80
01-000-5130	ENTERTAINMENT/ACTIVITIES - GA	250.00	-	250.00
01-000-5135	FEES/INTEREST/PENALTIES - GA	3,000.00	823.98	2,176.02
01-000-5150	HEATING FUEL - GA	2,000.00	208.24	1,791.76
01-000-5160	INSURANCE / GENERAL - GA	65,000.00	32,333.24	32,666.76
01-000-5170	INSURANCE / HEALTH - GA	11,000.00	4,340.70	6,659.30
01-000-5190	INSURANCE / PUB. OFF. LIAB. - GA	9,000.00	-	9,000.00
01-000-5250	LEASE - PURCHASE/EQUIPMENT - GA	5,000.00	1,989.65	3,010.35
01-000-5270	LEGAL - GA	75,000.00	28,900.50	46,099.50
01-000-5280	MAILINGS / POSTAGE - GA	3,000.00	725.80	2,274.20
01-000-5290	MAINTENANCE / BUILDING - GA	40,000.00	22,624.00	17,376.00
01-000-5300	MAINTENANCE / EQUIPMENT - GA	300.00	-	300.00
01-000-5320	MAINTENANCE / VEHICLE - GA	-	529.95	(529.95)
01-000-5330	MATERIALS & SUPPLIES - GA	1,000.00	817.95	182.05
01-000-5340	MISCELLANEOUS EXPENDITURES - GA	500.00	-	500.00
01-000-5345	MISCELLANEOUS EXPENDITURES - FOOD CLOSET	-	4,249.99	(4,249.99)
01-000-5350	OFFICE SUPPLIES - GA	3,000.00	634.16	2,365.84
01-000-5355	PLANNING & INSPECTIONS - GA	35,000.00	16,676.64	18,323.36
01-000-5365	SEWER CHARGES NEW CASTLE COUNTY - GA	400.00	205.02	194.98
01-000-5370	TELEPHONE - GA	9,500.00	3,880.82	5,619.18
01-000-5390	TRAINING, TRAVEL, FOOD - GA	2,500.00	97.45	2,402.55
01-000-5500	WATER - ARTESIAN	450.00	217.40	232.60
01-000-5600	BUILDING IMPROVEMENTS	-	165,538.57	(165,538.57)
01-000-8000	OPERATING TRANSFERS - GA	418,073.00	-	418,073.00
	GENERAL ADMINISTRATION EXPENDITURES	1,028,898.00	440,373.88	588,524.12

General Administration revenues are trending at 47% of the adopted budget.

General Administration expenses are currently at 43% of the adopted budget.

November general administration expenses were mainly normal operating expenses.

Note: Planning and Inspection expenses to date have been payments to AECOM for the paving studies, community center assessments, bus stop plans, and preparation of maps and plans for the CRS Report and 1 month of invoicing for BIU. BIU just submitted inspection invoices for the months of July – October last week. Once the invoices are processed, Planning & Inspections expenses will be near the fiscal year budgeted amount.

Code Enforcement:

Code Enforcement activities are related to violations of the City’s ordinances and act as an effort to promote upkeep of properties located in the City’s jurisdiction.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-050-4010	FINES/FEES/PENALTIES - CE	7,000.00	5,150.00	(1,850.00)
	CODE ENFORCEMENT REVENUES	7,000.00	5,150.00	(1,850.00)
01-050-5000	SALARIES - CE	10,400.00	2,960.00	7,440.00
01-050-5010	PAYROLL TAXES - CE	800.00	279.72	520.28
01-050-5070	CONTRACTUAL/PROFESSIONAL SERVICES - CE	250.00	-	250.00
01-050-5140	GAS & OIL/ VEHICLE - CE	300.00	78.82	221.18
01-050-5340	MISCELLANEOUS EXPENDITURES	100.00	-	100.00
	CODE ENFORCEMENT EXPENDITURES	11,850.00	3,318.54	8,531.46

Public Safety:

Public Safety revenues are those revenues generated by the activities of the Delaware City Police Department. These include judgments rendered by courts, towing fees, extra duty requests, and grant revenues provided by State law enforcement agencies.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-100-4010	FINES - PS	7,000.00	1,942.40	(5,057.60)
01-100-4020	CHARGE SERVICES - EXTRA DUTY PS	-	2,838.00	2,838.00
01-100-4080	CONTRACT REIMBURSEMENT - PS	-	200.00	200.00
01-100-4810	INTRAFUND TRANSFER - GENERAL ADMIN	418,073.00	-	(418,073.00)
01-101-4900	COMBAT VIOLENT CRIME	-	905.33	905.33
01-103-4900	OFFICE OF HIGHWAY SAFETY	-	2,080.00	2,080.00
	PUBLIC SAFETY REVENUES	425,073.00	7,965.73	(417,107.27)

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-100-5000	SALARIES - FULL-TIME DUTY	242,230.00	98,260.01	143,969.99
01-100-5002	SALARIES - EXTRA DUTY	-	1,540.00	(1,540.00)
01-100-5003	SALARIES - OVERTIME	-	913.10	(913.10)
01-100-5010	PAYROLL TAXES - PS	21,800.00	8,069.58	13,730.42
01-100-5020	RETIREMENT PLANS - PS	7,270.00	2,621.29	4,648.71
01-100-5065	CELL PHONES / MDT AIR-CARD SERVICE - PS	2,500.00	1,231.06	1,268.94
01-100-5070	CONTRACTUAL/PROFESSIONAL SERVICE - PS	5,100.00	115.00	4,985.00
01-100-5100	DUES/SUBSCRIPTIONS - PS	680.00	74.95	605.05
01-100-5120	ELECTRICITY - PS	12,000.00	6,019.67	5,980.33
01-100-5140	GAS & OIL / VEHICLE - PS	10,000.00	4,890.29	5,109.71
01-100-5150	HEATING FUEL - PS	1,200.00	98.32	1,101.68
01-100-5170	INSURANCE / HEALTH - PS	68,775.00	26,635.34	42,139.66
01-100-5250	LEASE - PURCHASE/EQUIPMENT - PS	10,500.00	1,743.68	8,756.32
01-100-5260	LEASE - PURCHASE/VEHICLE - PS	16,893.00	-	16,893.00
01-100-5280	MAILINGS / POSTAGE - PS	25.00	-	25.00
01-100-5290	MAINTENANCE / BUILDING - PS	3,000.00	1,481.00	1,519.00
01-100-5300	MAINTENANCE / EQUIPMENT - PS	250.00	-	250.00
01-100-5320	MAINTENANCE / VEHICLE - PS	10,000.00	4,105.47	5,894.53
01-100-5330	MATERIALS & SUPPLIES - PS	1,500.00	523.00	977.00
01-100-5340	MISCELLANEOUS EXPENDITURES - PS	100.00	-	100.00
01-100-5350	OFFICE SUPPLIES - PS	300.00	-	300.00
01-100-5390	TRAINING, TRAVEL & FOOD - PS	1,100.00	-	1,100.00
01-100-5400	UNIFORM & PERSONAL EQUIPMENT - PS	5,000.00	1,633.42	3,366.58
01-101-0000	COMBAT VIOLENT CRIME	-	-	-
01-101-5000	SALARIES	-	905.33	(905.33)
01-103-0000	OFFICE OF HIGHWAY SAFETY	-	-	-
01-103-5000	SALARIES	-	2,080.00	(2,080.00)
	PUBLIC SAFETY EXPENDITURES	420,223.00	162,940.51	257,282.49

Public Safety expenditures are within the current fiscal year budget.

Community Center:

Community Center revenues are those that are received to support the operation and maintenance of the community center. Primarily, these are rental payments from Reedy Point Players, reimbursement of utility expenditures for the Delaware City Library, and Grant-In-Aid revenues received from the State.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-200-4045	EVENT/ACTIVITY RENTAL REVENUE - CC	1,800.00	100.00	(1,700.00)
01-200-4046	RENTAL/MAINTENANCE SURCHARGE - CC	12,352.00	4,500.00	(7,852.00)
01-200-4900	GRANT-IN-AID	40,000.00	7,934.18	(32,065.82)
	COMMUNIY CENTER REVENUES	54,152.00	12,534.18	(41,617.82)

\$7,934.18 in Grant-In-Aid revenue has been recognized to help cover non-capital expenditures.

Electricity & Heating expenses decreased due to reimbursement from the Delaware City Library for their portion of the August & September Delmarva bills. November building maintenance expenses were for October mowing and HVAC pipe repair.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-200-5000	SALARIES - CC	6,000.00	2,500.00	3,500.00
01-200-5010	PAYROLL TAXES - CC	540.00	236.25	303.75
01-200-5070	CONTRACTUAL/PROFESSIONAL SERVICES - CC	2,000.00	-	2,000.00
01-200-5120	ELECTRICITY - CC	16,000.00	1,397.25	14,602.75
01-200-5150	HEATING FUEL - CC	15,000.00	474.63	14,525.37
01-200-5290	MAINTENANCE / BUILDING - CC	15,000.00	12,600.10	2,399.90
01-200-5330	MATERIALS & SUPPLIES - CC	500.00	275.43	224.57
01-200-5365	SEWER CHARGES - NEW CASTLE COUNTY	300.00	541.44	(241.44)
01-200-5370	TELEPHONE - CC	1,800.00	745.00	1,055.00
01-200-5610	BUILDING IMPROVEMENTS	-	91,550.00	(91,550.00)
	COMMUNITY CENTER EXPENDITURES	57,140.00	110,320.10	(53,180.10)

Public Works:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-300-5070	CONTRACTUAL/PROFESSIONAL SERVICES - PW	30,000.00	16,189.25	13,810.75
01-300-5300	MAINTENANCE / EQUIPMENT - PW	500.00	-	500.00
01-300-5353	OPERATIONS/EXPENDITURES - STORMS PW	5,000.00	6,800.14	(1,800.14)
	PUBLIC WORKS EXPENDITURES	35,500.00	22,989.39	12,510.61

Contractual services expenditures include the maintenance contract payment for October – December and trash removal for October. Storm expenditures were incurred for high tide prep and clean-up after the October storm.

Sanitation:

Current sanitation revenues are those fees charged to property owners that are outside of the property limits, and extra cart fees for City residents.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-350-4000	SANITATION FEES	7,824.00	4,011.00	(3,813.00)
	SANITATION REVENUES	7,824.00	4,011.00	(3,813.00)
01-350-5070	CONTRACTUAL/PROFESSIONAL SERVICES - SN	180,000.00	76,269.48	103,730.52
	SANITATION EXPENDITURES	180,000.00	76,269.48	103,730.52

Sanitation expenditures are currently trending within the fiscal year budget forecast.

Yard Waste:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-360-5070	CONTRACTUAL/PROFESSIONAL SERVICES - YW	30,000.00	13,872.00	16,128.00
	YARDWASTE EXPENDITURES	30,000.00	13,872.00	16,128.00

Yard Waste expenditures are trending within the budget.

Stormwater:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-380-5070	CONTRACTUAL/PROFESSIONAL SERVICES - SW	3,000.00	300.00	2,700.00
01-380-5120	ELECTRICITY - SW	3,000.00	363.37	2,636.63
	STORMWATER EXPENDITURES	6,000.00	663.37	5,336.63

Streets:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-400-4810	TRANSFER IN - MUNICIPAL STREET AID FUND	-	3,333.45	3,333.45
	STREETS REVENUES	-	3,333.45	3,333.45
01-400-5070	CONTRACTUAL/PROFESSIONAL SERVICES - ST	30,000.00	-	30,000.00
01-400-5120	ELECTRICITY - ST	4,500.00	634.88	3,865.12
01-400-5310	MAINTENANCE / STREETS - ST	5,000.00	-	5,000.00
01-400-5330	MATERIALS & SUPPLIES - ST	6,000.00	2,934.00	3,066.00
	STREETS EXPENDITURES	45,500.00	3,568.88	41,931.12

Electricity was the only streets expense for the month of November.

Drainage:

Account	Account Description	Budget	Actual	Variance
01-450-5070	CONTRACTUAL/PROFESSIONAL SERVICES - DR	-	14,077.50	(14,077.50)
01-450-5310	MAINTENANCE / DRAINAGE - DR	1,000.00	-	1,000.00
	DRAINAGE EXPENDITURES	1,000.00	14,077.50	(13,077.50)

No activity in the month of November.

All expenditures are for the Harbor Street Project.

Park Maintenance Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-500-5310	MAINTENANCE / PARKS - PK	50,000.00	12,675.00	37,325.00
01-500-5330	MATERIALS & SUPPLIES - PK	1,500.00	1,297.83	202.17
	PARKS EXPENDITURES	51,500.00	13,972.83	37,527.17

Park expenditures for November are for mowing for the month of October and holiday decorations for the park.

Tree Maintenance Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-550-5310	MAINTENANCE / TREES - TR	10,000.00	20,180.00	(10,180.00)
	TREE EXPENDITURES	10,000.00	20,180.00	(10,180.00)

Tree expenditures continue to trend over the fiscal year budget. Expenditures for November consist of the removal of dead trees on Clinton Street and Reybold Drive.

Recycling Collection Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-560-5070	CONTRACTUAL/PROFESSIONAL SERVICES - RC	30,000.00	12,431.28	17,568.72
	RECYCLING EXPENDITURES	30,000.00	12,431.28	17,568.72

Recycling expenditures are on track within the current budget.

Debt Service Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-600-5900	DEBT SERVICE - WASHINGTON REVOLVING LOAN	46,314.00	-	46,314.00
01-600-5901	DEBT SERVICE - COMMUNITY CENTER ROOF	15,024.00	6,260.00	8,764.00
01-600-5903	DEBT SERVICE - VERIZON APPEAL	28,752.00	28,751.84	0.16
	DEBT SERVICE EXPENDITURES	90,090.00	35,011.84	55,078.16

Real Estate Transfer Tax Fund:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
03-110-4040	REAL ESTATE TRANSFER TAXES	-	92,805.58	
	REAL ESTATE TRANSFER TAX REVENUES	-	92,805.58	
03-110-8000	TRANSFER OUT - GENERAL FUND	-	92,805.58	
	REAL ESTATE TRANSFER TAX EXPENDITURES	-	92,805.58	
	NET CHANGE IN FUND BALANCE	-	-	

Municipal Street Aid Fund:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
03-120-4900	MUNICIPAL STREET AID	-	48,728.48	
	STREETS REVENUES	-	48,728.48	
03-120-8000	TRANSFER OUT - GENERAL FUND	-	3,333.45	
	STREETS EXPENDITURES	-	3,333.45	
	NET CHANGE IN FUND BALANCE	-	45,395.03	

Façade Program Revolving Loan Fund:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
03-130-4005	INTEREST INCOME	-	10.90	
	FAÇADE PROGRAM REVOLVING LOAN FUND REVENUES	-	10.90	
03-130-0000	REVOLVING LOAN FAÇADE PROGRAM	-	-	
	FAÇADE PROGRAM REVOLVING LOAN FUND EXPENDITURES	-	-	
	NET CHANGE IN FUND BALANCE	-	10.90	

State Aid to Local Law Enforcement Fund:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
03-140-4900	STATE AID TO LOCAL LAW ENFORCEMENT	-	200.00	
	SALLE REVENUES	-	200.00	
03-140-5390	TRAINING AND DEVELOPMENT	-	200.00	
	SALLE EXPENDITURES	-	200.00	
	NET CHANGE IN FUND BALANCE	-	-	

Delaware City Day Component Unit:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
11-000-4900	GRANT-IN-AID	-	12,500.00	
	DELAWARE CITY DAY COMMITTEE REVENUES	-	12,500.00	
11-000-5340	MISCELLANEOUS EXPENDITURES	-	12,500.00	
	DELAWARE CITY DAY COMMITTEE EXPENDITURES	-	12,500.00	
	NET CHANGE IN FUND BALANCE	-	-	

\$12,500.00 in FY'22 Grant-In-Aid was expended for the fireworks for the River Towns Fall Festival.

Cash Balances:

Please find below the reconciled balances of our bank accounts, as of November 30, 2021 and compared to prior month balances, as well as a check register for the month of November 2021.

DESCRIPTION	10/31/2021	11/30/2021	DIFFERENCE
CASH - GENERAL FUND CHECKING	334,159.74	241,178.07	(92,981.67)
CASH - WSFS MONEY MARKET	644,810.11	644,836.61	26.50
CASH - WSFS MONEY MARKET - ARPA FUNDS	495,957.47	495,977.85	20.38
CASH - VIOLENT CRIMES CHECKING ACCOUNT	14,361.21	14,271.06	(90.15)
CASH - GRANT IN AID CHECKING	18,725.00	18,725.00	-
CASH - MUNICIPAL STREET AID FUND	45,395.03	45,395.03	-
CASH - REVOLVING LOAN FACADE FUND	72,252.37	72,254.15	1.78
CASH - SALLE FUND	1,550.60	1,550.60	-
CASH - EIDE FUND	4,194.68	4,194.68	-
CASH - MAYOR'S BALL ACCOUNT	28,922.18	28,922.18	-
CASH - DELAWARE CITY DAY COMMITTEE	62,876.03	62,876.03	-
WSFS WEALTH INVESTMENT ACCOUNT	1,292,599.54	1,284,070.31	(8,529.23)
TOTAL RECONCILED BALANCE	3,015,803.96	2,914,251.57	(101,552.39)

Check #	Check Date	Vendor Name	Description	Amount
14991	11/5/2021	ATLANTIC BROADBAND	8335 30 027 0003331	8.32
14992	11/5/2021	DIAMOND STATE TOWER	WATER DAMAGE REMEDIATION - CC	1,751.00
14992	11/5/2021	DIAMOND STATE TOWER	FLOOR BEAMS & WALL REPAIR - TH	16,037.10
14992	11/5/2021	DIAMOND STATE TOWER	SUMP PUMP REPAIR - CC	2,950.00
14993	11/5/2021	FUELMAN	OCT 2021 FUEL PURCHASES	984.37
14994	11/5/2021	MCCLAIN BROTHERS, LLC	PHASE 2 NEW SHINGLE ROOF - CC	31,840.00
14995	11/5/2021	NEW CASTLE COUNTY	2200900120 - 250 FIFTH ST	270.72
14995	11/5/2021	NEW CASTLE COUNTY	2200800057 - 407 CLINTON ST	25.54
14995	11/5/2021	NEW CASTLE COUNTY	2200800089 - 599 FIFTH ST	76.97
14996	11/5/2021	DELMARVA POWER	5500 0544 167 - TOWN HALL	2,024.61
14997	11/10/2021	AARON CLARK	LOGO FOR BIKE PATH SIGNS	250.00
14998	11/10/2021	CRYSTAL SPRINGS	3 X 5 GALLON BOTTLES	19.60
14999	11/10/2021	THE CUTTING EDGE, INC.	OCT 2021 MAINTENANCE/BRUSH CON	4,232.00
14999	11/10/2021	THE CUTTING EDGE, INC.	NOV 2021 MAINTENANCE/BRUSH CON	4,232.00
14999	11/10/2021	THE CUTTING EDGE, INC.	OCT 2021 MOWING	3,690.00
14999	11/10/2021	THE CUTTING EDGE, INC.	OCT 2021 TRASH REMOVAL	817.50
15000	11/10/2021	DELMARVA POWER	5000 0009 386 - 407 CLINTON ST	119.57
15001	11/10/2021	DELMARVA POWER	5500 6398 055 - WASHINGTON ST	62.27
15002	11/10/2021	DELMARVA POWER	5500 6398 873 - CLINTON ST	25.45
15003	11/10/2021	DELMARVA POWER	5000 0009 774 - RT 9	10.45
15004	11/10/2021	DELMARVA POWER	5000 0009 725 - CLINTON ST	6.68
15005	11/10/2021	DELMARVA POWER	5000 0009 758 - CANAL&WASH ST	6.24
15006	11/10/2021	DELMARVA POWER	5000 0009 717 - CLINTON ST	3.79
15007	11/10/2021	DIAMOND STATE TIRE, INC.	BRAKES & OIL CHANGE	473.00
15008	11/10/2021	DIAMOND COMPUTER INC.	MONTHLY ONLINE BACKUP SERVICE	226.95
15009	11/17/2021	THE CUTTING EDGE, INC.	TREE REMOVAL - REYBOLD DR	3,160.00
15009	11/17/2021	THE CUTTING EDGE, INC.	HIGH TIDE PREP & CLEAN-UP	5,310.80
15010	11/17/2021	DELMARVA POWER	5001 7876 892 - WASH ST STORM	60.77
15011	11/17/2021	DELMARVA POWER	5500 8575 957 - 950 5TH ST	10.02
15012	11/17/2021	DELMARVA POWER	5500 8576 260 - 3RD & CANAL ST	3.20
15013	11/17/2021	MAICHL'S HEATING AND AIR	HVAC PIPE REPAIR - CC	452.00
15014	11/17/2021	MCDONALD SAFETY EQUIPMENT, INC	ANNUAL FIRE EXT INSPECTION	75.00
15015	11/17/2021	STATE OF DE - OMB FINANCIAL OP	HEALTH INSURANCE - DEC 2021	4,688.56
15016	11/17/2021	CAPITOL CLEANERS & LAUNDERERS	OCTOBER 2021 DRY CLEANING	34.17
15017	11/17/2021	PETTY CASH - CHARLENE HENDRIX	PETTY CASH REIMBURSEMENT	275.43
15018	11/17/2021	VERIZON	152-016-685-0001-78	720.75
15019	11/19/2021	THE CUTTING EDGE, INC.	DEC 2021 MAINTENANCE/BRUSH CON	4,232.00
15019	11/19/2021	THE CUTTING EDGE, INC.	NOV 2021 MOWING	1,845.00
15020	11/19/2021	DEARBORN NATIONAL	STD/LTD INSURANCE - DEC 2021	469.38
15021	11/19/2021	GFL ENVIRONMENTAL	NOV 2021 WASTE/RECYCLING	17,759.12
15022	11/19/2021	NATIONWIDE	NOV 2021 INSURANCE	4,912.46
15023	11/19/2021	RHODUNDA, WILLIAMS, & KONDRASCHOW	OCT2021 GENERAL REPRESENTATION	7,500.00
15024	11/19/2021	RUSH UNIFORM INC.	SHOES & EQUIPMENT - C WILLIAMS	136.95
15025	11/19/2021	VERIZON WIRELESS	720104185-00001 10/04-11/03	240.08
15026	11/19/2021	VERIZON	756-087-692-0001-54	149.00
15027	11/29/2021	CALICO PACKAGING LLC	BLACK LINER BAGS - 6 CASES	353.64
15028	11/29/2021	DELTA FORMS INC.	#10 WINDOW ENVELOPES	180.85
15029	11/29/2021	XYLEM DEWATERING SOLUTIONS INC	RENTAL 10/26/21 - 11/22/21	744.67
15030	11/29/2021	CANON FINANCIAL SERVCIES, INC.	1ST & 2ND FLOOR COPIER LEASE	680.97
15031	11/29/2021	DELTA DENTAL OF DELAWARE, INC.	DENTAL INSURANCE - DEC 2021	272.16
15032	11/29/2021	DISPLAY SALES	(3) 5'X8' NYLON US FLAGS	170.00
				124,581.11