

City of Delaware City
August 11, 2022

TO: Mayor and City Council
VIA: Chief David L. Baylor, City Manager
FROM: Michelle Y. Graham, Finance Manager
SUBJECT: Financial Report as of July 31, 2022

Below please find the internal (unaudited) income and expense statement and check register for the 1 month ended July 31, 2022.

General Fund Revenues			
Department	Budget	Actual	%
Non-Departmental	1,577,427.00	921,532.70	58.42%
General Administration	218,100.00	15,578.36	7.14%
Code Enforcement	7,000.00	1,850.00	26.43%
Public Safety	416,969.00	29,496.98	7.07%
Community Center	57,550.00	150.00	0.26%
Sanitation	8,220.00	2,115.00	25.73%
Stormwater	-	-	0.00%
Streets	-	-	0.00%
Drainage	-	-	0.00%
Parks	-	-	0.00%
Total General Fund Revenues	2,285,266.00	970,723.04	42.48%
General Fund Expenditures			
Department	Budget	Actual	%
General Administration	1,097,734.00	82,178.81	7.49%
Code Enforcement	27,810.00	1,328.76	4.78%
Public Safety	505,159.00	29,496.98	5.84%
Community Center	51,740.00	6,530.17	12.62%
Public Works	40,500.00	12,007.44	29.65%
Sanitation	188,000.00	15,476.16	8.23%
Yard Waste	30,000.00	2,312.00	7.71%
Stormwater	5,500.00	153.88	2.80%
Streets	40,000.00	69.37	0.17%
Drainage	101,233.00	-	0.00%
Parks	46,500.00	1,807.93	3.89%
Tree Management	30,000.00	4,850.00	16.17%
Recycling Collections	31,000.00	2,520.06	8.13%
Debt Service	90,090.00	1,252.00	1.39%
Total General Fund Expenditures	2,285,266.00	159,983.56	7.00%
General Fund Operating Surplus (Deficit)		810,739.48	

General Fund:

The General Fund currently has an operating surplus of \$810,739.48.

Revenue Highlights: In July, Delaware City issued property tax bills. \$32,598.54 in property tax payments were collected during the month. In addition, Real Estate transfer tax revenue was \$28,555.04.

Account	Account Description	Budget	Actual	Variance
	GENERAL FUND REVENUES	2,285,266.00	970,723.04	
	GENERAL FUND EXPENDITURES	2,285,266.00	159,983.56	
	CHANGE IN FUND BALANCE	-	810,739.48	

Non-Departmental Revenues:

Non-Departmental revenues are not attributable to the actions of one department's activities.

Account Id	Account Description	2022 Budgeted	2022 Actual	Variance
01-000-4000	REAL ESTATE TAXES	892,603.00	888,664.45	(3,938.55)
01-000-4002	REAL ESTATE PENALTIES	-	519.34	519.34
01-000-4003	INVESTMENT INCOME	-	(2.50)	(2.50)
01-000-4005	INTEREST INCOME	400.00	63.53	(336.47)
01-000-4060	CABLE FRANCHISE FEE	15,000.00	-	(15,000.00)
01-000-4065	PILOT	200,000.00	-	(200,000.00)
01-000-4810	TRANSFER IN - WATER FUND	63,841.00	-	(63,841.00)
01-000-4811	TRANSFER IN - REAL ESTATE TRANSFER TAX	150,000.00	28,555.04	(121,444.96)
01-000-4907	ARPA-LOCAL FISCAL RECOVERY FUND	255,583.00	3,732.84	(251,850.16)
	NONDEPARTMENTAL REVENUES	1,577,427.00	921,532.70	(655,894.30)

Non-Departmental revenues are currently trending at 58.42% of the adopted budget.

We have expended \$3,732.84 in ARPA funds thus far this fiscal year. Expenditures are listed under the General Administration.

General Administration:

Account	Account Description	Budget	Actual	Variance
01-000-4020	LICENSES AND PERMITS	75,000.00	6,633.00	(68,367.00)
01-000-4025	MISCELLANEOUS REVENUE	-	15.00	15.00
01-000-4035	SALES - GA	100.00	-	(100.00)
01-000-4045	RENTAL PROPERTY	30,000.00	2,000.00	(28,000.00)
01-000-4050	CELL TOWER LEASE / BALLFIELD	76,000.00	6,930.36	(69,069.64)
01-000-4055	AAT (CNS) LEASES	37,000.00	-	(37,000.00)
	GENERAL ADMINISTRATION REVENUES	218,100.00	15,578.36	(202,521.64)

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-000-5000	SALARIES - GENERAL ADMINISTRATION	214,735.00	15,701.55	199,033.45
01-000-5005	SALARIES - MAYOR & COUNCIL	750.00	-	750.00
01-000-5006	SALARIES - CITY SECRETARY	3,600.00	202.50	3,397.50
01-000-5010	PAYROLL TAXES - GA	19,718.00	1,379.66	18,338.34
01-000-5020	RETIREMENT PLAN - GA	6,442.00	460.26	5,981.74
01-000-5035	ADVERTISING - GA	1,500.00	-	1,500.00
01-000-5040	ASSESSOR - GA	2,500.00	-	2,500.00
01-000-5050	AUDIT - GA	22,500.00	-	22,500.00
01-000-5055	PAYROLL PROCESSING FEES - GA	2,000.00	120.60	1,879.40
01-000-5070	CONTRACTUAL/PROFESSIONAL SERVICES - GA	25,000.00	666.95	24,333.05
01-000-5090	DONATIONS - GA	-	174.90	(174.90)
01-000-5095	GIFTS AND AWARDS	300.00	-	300.00
01-000-5100	DUES/SUBSCRIPTIONS/MEETINGS - GA	2,500.00	854.99	1,645.01
01-000-5110	ELECTION EXPENSE - GA	600.00	-	600.00
01-000-5120	ELECTRICITY - GA	56,000.00	2,030.10	53,969.90
01-000-5130	ENTERTAINMENT/ACTIVITIES - GA	250.00	-	250.00
01-000-5135	FEES/INTEREST/PENALTIES - GA	3,000.00	117.82	2,882.18
01-000-5140	GAS & OIL / VEHICLE - GA	2,600.00	248.42	2,351.58
01-000-5150	HEATING FUEL - GA	2,000.00	36.72	1,963.28
01-000-5160	INSURANCE / GENERAL - GA	72,000.00	5,760.10	66,239.90
01-000-5170	INSURANCE / HEALTH - GA	11,820.00	980.64	10,839.36
01-000-5190	INSURANCE / PUB. OFF. LIAB. - GA	9,000.00	-	9,000.00
01-000-5250	LEASE - PURCHASE/EQUIPMENT - GA	4,100.00	339.78	3,760.22
01-000-5270	LEGAL - GA	75,000.00	7,903.00	67,097.00
01-000-5280	MAILINGS / POSTAGE - GA	3,000.00	809.51	2,190.49
01-000-5290	MAINTENANCE / BUILDING - GA	40,000.00	1,860.00	38,140.00
01-000-5300	MAINTENANCE / EQUIPMENT - GA	300.00	-	300.00
01-000-5320	MAINTENANCE / VEHICLE - GA	3,000.00	85.00	2,915.00
01-000-5330	MATERIALS & SUPPLIES - GA	1,000.00	24.10	975.90
01-000-5340	MISCELLANEOUS EXPENDITURES - GA	300.00	-	300.00
01-000-5350	OFFICE SUPPLIES - GA	3,000.00	843.76	2,156.24
01-000-5355	PLANNING & INSPECTIONS - GA	40,000.00	-	40,000.00
01-000-5365	SEWER CHARGES NEW CASTLE COUNTY - GA	450.00	-	450.00
01-000-5370	TELEPHONE - GA	9,500.00	769.81	8,730.19
01-000-5390	TRAINING, TRAVEL, FOOD - GA	2,500.00	28.97	2,471.03
01-000-5500	WATER - ARTESIAN	450.00	101.22	348.78
01-000-5600	BUILDING IMPROVEMENTS	-	8,406.85	(8,406.85)
01-000-8000	OPERATING TRANSFERS - GA	409,969.00	28,538.76	381,430.24
01-001-5000	SALARIES - ARPA	15,000.00	3,599.05	11,400.95
01-011-5010	Payroll Taxes - GA - ARPA	1,350.00	133.79	1,216.21
01-011-5070	Contract/Prof. Services - ARPA	30,000.00	-	30,000.00

General Administration revenues are currently trending at 7.14% of the adopted budget.

General Administration expenses are currently trending at 7.49% of the adopted budget. ARPA salary and payroll expenditures are for the part-time GA position and paid sick leave for employees affected by covid. Building improvement expenses included 2nd floor closet shelving, a new basement sump pump, & 2nd floor painting.

Code Enforcement:

Code Enforcement activities are related to violations of the City’s ordinances and act as an effort to promote upkeep of properties located in the City’s jurisdiction.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-050-4010	FINES/FEES/PENALTIES - CE	7,000.00	1,850.00	(5,150.00)
	CODE ENFORCEMENT REVENUES	7,000.00	1,850.00	(5,150.00)
01-050-5000	SALARIES - CE	24,960.00	1,060.00	23,900.00
01-050-5010	PAYROLL TAXES - CE	2,250.00	100.17	2,149.83
01-050-5070	CONTRACTUAL/PROFESSIONAL SERVICES - CE	200.00	106.00	94.00
01-050-5140	GAS & OIL / VEHICLE - CE	300.00	62.59	237.41
01-050-5340	MISCELLANEOUS EXPENDITURES	100.00	-	100.00
	CODE ENFORCEMENT EXPENDITURES	27,810.00	1,328.76	26,481.24

Public Safety:

Public Safety revenues are those revenues generated by the activities of the Delaware City Police Department. These include judgments rendered by courts, towing fees, extra duty requests, and grant revenues provided by State law enforcement agencies.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-100-4010	FINES - PS	7,000.00	825.50	(6,174.50)
01-100-4810	INTRAFUND TRANSFER - GENERAL ADMIN	409,969.00	28,538.76	(381,430.24)
01-103-4900	OFFICE OF HIGHWAY SAFETY	-	132.72	132.72
	PUBLIC SAFETY REVENUES	416,969.00	29,496.98	(387,472.02)

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-100-5000	SALARIES - FULL-TIME DUTY	208,060.00	17,095.84	190,964.16
01-100-5003	SALARIES - OVERTIME	-	495.42	(495.42)
01-100-5010	PAYROLL TAXES - PS	18,725.00	1,397.93	17,327.07
01-100-5020	RETIREMENT PLANS - PS	6,242.00	561.32	5,680.68
01-100-5065	CELL PHONES / MDT AIR-CARD SERVICE - PS	3,000.00	240.06	2,759.94
01-100-5070	CONTRACTUAL/PROFESSIONAL SERVICE - PS	8,000.00	-	8,000.00
01-100-5100	DUES/SUBSCRIPTIONS - PS	400.00	-	400.00
01-100-5120	ELECTRICITY - PS	12,000.00	1,311.44	10,688.56
01-100-5140	GAS & OIL / VEHICLE - PS	17,000.00	1,258.06	15,741.94
01-100-5150	HEATING FUEL - PS	1,000.00	24.48	975.52
01-100-5170	INSURANCE / HEALTH - PS	58,700.00	4,874.53	53,825.47
01-100-5250	LEASE - PURCHASE/EQUIPMENT - PS	10,500.00	283.04	10,216.96
01-100-5260	LEASE - PURCHASE/VEHICLE - PS	31,807.00	-	31,807.00
01-100-5280	MAILINGS / POSTAGE - PS	25.00	-	25.00
01-100-5290	MAINTENANCE / BUILDING - PS	2,500.00	-	2,500.00
01-100-5300	MAINTENANCE / EQUIPMENT - PS	250.00	-	250.00
01-100-5320	MAINTENANCE / VEHICLE - PS	10,000.00	1,422.00	8,578.00
01-100-5330	MATERIALS & SUPPLIES - PS	1,500.00	-	1,500.00
01-100-5340	MISCELLANEOUS EXPENDITURES - PS	50.00	-	50.00
01-100-5350	OFFICE SUPPLIES - PS	400.00	400.14	(0.14)
01-100-5390	TRAINING, TRAVEL & FOOD - PS	1,000.00	-	1,000.00
01-100-5400	UNIFORM & PERSONAL EQUIPMENT - PS	5,000.00	-	5,000.00
01-103-0000	OFFICE OF HIGHWAY SAFETY	-	-	-
01-103-5000	SALARIES	-	132.72	(132.72)
01-104-5000	SALARIES - PS - ARPA	50,000.00	-	50,000.00
01-104-5010	Payroll Taxes - PS - ARPA	9,000.00	-	9,000.00
01-105-5000	SALARIES - PS Part-Time ARPS	50,000.00	-	50,000.00
	PUBLIC SAFETY EXPENDITURES	505,159.00	29,496.98	475,662.02

Public Safety expenditures consisted of normal operating expenses. The office supplies expense included the purchase of Samsung tablets.

Community Center:

Community Center revenues are those that are received to support the operation and maintenance of the community center. Primarily, these are rental payments from Reedy Point Players, reimbursement of utility expenditures for the Delaware City Library, and Grant-In-Aid revenues received from the State.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-200-4045	EVENT/ACTIVITY RENTAL REVENUE - CC	1,800.00	150.00	(1,650.00)
01-200-4046	RENTAL/MAINTENANCE SURCHARGE - CC	20,750.00	-	(20,750.00)
01-200-4900	GRANT-IN-AID	35,000.00	-	(35,000.00)
	COMMUNITY CENTER REVENUES	57,550.00	150.00	(57,400.00)

July maintenance expenditures included mowing and sink and door repairs.

****Note:** The electricity expense will be reduced by the Library's portion of the electric bill. ******

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-200-5000	SALARIES - CC	6,000.00	500.00	5,500.00
01-200-5010	PAYROLL TAXES - CC	540.00	47.25	492.75
01-200-5070	CONTRACTUAL/PROFESSIONAL SERVICES - CC	2,000.00	187.50	1,812.50
01-200-5120	ELECTRICITY - CC	8,000.00	2,300.54	5,699.46
01-200-5150	HEATING FUEL - CC	12,000.00	116.39	11,883.61
01-200-5290	MAINTENANCE / BUILDING - CC	20,000.00	2,999.50	17,000.50
01-200-5330	MATERIALS & SUPPLIES - CC	400.00	229.99	170.01
01-200-5365	SEWER CHARGES - NEW CASTLE COUNTY	1,000.00	-	1,000.00
01-200-5370	TELEPHONE - CC	1,800.00	149.00	1,651.00
	COMMUNITY CENTER EXPENDITURES	51,740.00	6,530.17	45,209.83

Public Works:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-300-5070	CONTRACTUAL/PROFESSIONAL SERVICES - PW	35,000.00	12,007.44	22,992.56
01-300-5300	MAINTENANCE / EQUIPMENT - PW	500.00	-	500.00
01-300-5353	OPERATIONS/EXPENDITURES - STORMS PW	5,000.00	-	5,000.00
	PUBLIC WORKS EXPENDITURES	40,500.00	12,007.44	28,492.56

Contractual /professional services expenditures included the July maintenance contract, trash removal, and the replacement of poles that were hit and knocked down.

Sanitation:

Current sanitation revenues are those fees charged to property owners that are outside of the property limits, and extra cart fees for City residents.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-350-4000	SANITATION FEES	8,220.00	2,115.00	(6,105.00)
	SANITATION REVENUES	8,220.00	2,115.00	(6,105.00)
01-350-5070	CONTRACTUAL/PROFESSIONAL SERVICES - SN	188,000.00	15,476.16	172,523.84
	SANITATION EXPENDITURES	188,000.00	15,476.16	172,523.84

The \$2,115.00 in revenue recognized thus far is from the 1st quarter trash cart billing.

Yard Waste:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-360-5070	CONTRACTUAL/PROFESSIONAL SERVICES - YW	30,000.00	2,312.00	27,688.00
	YARDWASTE EXPENDITURES	30,000.00	2,312.00	27,688.00

Stormwater:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-380-5070	CONTRACTUAL/PROFESSIONAL SERVICES - SW	4,300.00	92.50	4,207.50
01-380-5120	ELECTRICITY - SW	1,200.00	61.38	1,138.62
	STORMWATER EXPENDITURES	5,500.00	153.88	5,346.12

Streets:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-400-5070	CONTRACTUAL/PROFESSIONAL SERVICES - ST	27,000.00	-	27,000.00
01-400-5120	ELECTRICITY - ST	3,000.00	69.37	2,930.63
01-400-5310	MAINTENANCE / STREETS - ST	4,000.00	-	4,000.00
01-400-5330	MATERIALS & SUPPLIES - ST	6,000.00	-	6,000.00
	STREETS EXPENDITURES	40,000.00	69.37	39,930.63

Drainage:

Account	Account Description	Budget	Actual	Variance
01-450-5070	CONTRACTUAL/PROFESSIONAL SERVICES - DR	1,000.00	-	1,000.00
01-451-5070	Contract/Prof. Services - DR (ARPA)	100,233.00	-	100,233.00
	DRAINAGE EXPENDITURES	101,233.00	-	101,233.00

Park Maintenance:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-500-5310	MAINTENANCE / PARKS - PK	45,000.00	1,575.00	43,425.00
01-500-5330	MATERIALS & SUPPLIES - PK	1,500.00	232.93	1,267.07
	PARKS EXPENDITURES	46,500.00	1,807.93	44,692.07

July expenditures were for mowing at the parks as well as the purchase of mutt mitts for the park areas.

Tree Maintenance Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-550-5310	MAINTENANCE / TREES - TR	30,000.00	4,850.00	25,150.00
	TREE EXPENDITURES	30,000.00	4,850.00	25,150.00

July expenses include the removal of trees at Town Hall, Nowland Lane, and Hamilton St in addition to tree clean-up around town due to storms.

Recycling Collection Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-560-5070	CONTRACTUAL/PROFESSIONAL SERVICES - RC	31,000.00	2,520.06	28,479.94
	RECYCLING EXPENDITURES	31,000.00	2,520.06	28,479.94

Debt Service Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-600-5900	DEBT SERVICE - WASHINGTON REVOLVING LOAN	46,314.00	-	46,314.00
01-600-5901	DEBT SERVICE - COMMUNITY CENTER ROOF	15,024.00	1,252.00	13,772.00
01-600-5903	DEBT SERVICE - VERIZON APPEAL	28,752.00	-	28,752.00
	DEBT SERVICE EXPENDITURES	90,090.00	1,252.00	88,838.00

Real Estate Transfer Tax Fund:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
03-110-4040	REAL ESTATE TRANSFER TAXES	-	28,555.04	
	REAL ESTATE TAX REVENUES	-	28,555.04	
03-110-8000	TRANSFER OUT - GENERAL FUND	-	28,555.04	
	REAL ESTATE TAX EXPENDITURES	-	28,555.04	
	NET CHANGE IN FUND BALANCE	-	-	

Municipal Street Aid Fund:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
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No activity.

Façade Program Revolving Loan Fund:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
03-130-4005	INTEREST INCOME	-	1.84	
	FAÇADE PROGRAM REVOLVING LOAN FUND REVENUES	-	1.84	
03-130-0000	REVOLVING LOAN FACADE PROGRAM	-	-	
	FAÇADE PROGRAM REVOLVING LOAN FUND EXPENDITURES	-	-	
	NET CHANGE IN FUND BALANCE	-	1.84	

State Aid to Local Law Enforcement Fund:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
03-140-4900	STATE AID TO LOCAL LAW ENFORCEMENT	-	986.78	
	SALLE REVENUES	-	986.78	
03-140-5070	CONTRACTUAL/PROFESSIONAL SERVICES	-	986.78	
	SALLE EXPENDITURES	-	986.78	
	NET CHANGE IN FUND BALANCE	-	-	

Delaware City Day Component Unit:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
11-000-5130	ENTERTAINMENT/ACTIVITIES	-	700.00	
	DELAWARE CITY DAY COMMITTEE EXPENDITURES	-	700.00	

July expenditures include down payment to Esteem Entertainment.

Cash Balances:

Please find below the reconciled balances of our bank accounts, as of July 31, 2022 and compared to prior month balances, as well as a check register for the month of July 2022.

DESCRIPTION	6/30/2022	7/31/2022	DIFFERENCE
CASH - GENERAL FUND CHECKING	229,227.47	189,345.63	(39,881.84)
CASH - WSFS MONEY MARKET	629,315.68	629,342.41	26.73
CASH - WSFS MONEY MARKET - ARPA FUNDS	867,058.84	863,362.80	(3,696.04)
CASH - VIOLENT CRIMES CHECKING ACCOUNT	1,000.00	1,000.00	-
CASH - GRANT IN AID CHECKING	-	490.00	490.00
CASH - MUNICIPAL STREET AID FUND	9,933.38	9,933.38	-
CASH - REVOLVING LOAN FACADE FUND	72,266.74	72,268.58	1.84
CASH - SALLE FUND	4,886.17	3,899.39	(986.78)
CASH - EIDE FUND	7,487.60	7,487.60	-
CASH - MAYOR'S BALL ACCOUNT	28,922.18	28,922.18	-
CASH - DELAWARE CITY DAY COMMITTEE	60,771.03	60,071.03	(700.00)
WSFS WEALTH INVESTMENT ACCOUNT	1,139,440.50	1,175,798.79	36,358.29
TOTAL RECONCILED BALANCE	3,050,309.59	3,041,921.79	(8,387.80)

FY'22 Bond and Capital Improvements Grant Funds

\$350,000.00 – Community Center HVAC – remaining funds \$326,715.50

\$287,150.00 – Paving Project – remaining funds \$268,471.60

\$215,000.00 – Neighborhood Safety & Park Upgrades – remaining funds \$34,117.46

FY'23 Bond and Capital Improvements Grant Funds

\$150,000.00 – Video Security System

\$1,190,000.00 – Community Center Capital Improvements

\$475,000.00 – Waterfront Study

\$650,000.00 – DC Fire Company HVAC & Bay Doors Upgrade

Check #	Check Date	Vendor Name	Description	Amount
15407	7/6/2022	ACTION SECURITY/MD ELECTRIC	SECURITY EQUIPMENT REPLACED	58.00
15407	7/6/2022	ACTION SECURITY/MD ELECTRIC	SECURITY SERVICE CALL	129.50
15408	7/6/2022	BREEZELINE	8335 30 027 0003331	8.32
15409	7/6/2022	THE CUTTING EDGE, INC.	JULY2022 MAINTENANCE/BRUSH CON	4,232.00
15409	7/6/2022	THE CUTTING EDGE, INC.	TREE REMOVAL-TOWNHALL,NOW,HAM	2,600.00
15409	7/6/2022	THE CUTTING EDGE, INC.	CODE ENFORCEMENT-109A CLINTON	760.00
15410	7/6/2022	DE LEAGUE OF LOCAL GOVERNMENTS	ANNUAL MEMBERSHIP DUES	840.00
15411	7/6/2022	PSC CONTRACTING, INC.	POLE REPLACEMENT	7,779.44
15412	7/11/2022	AMERICAN HERITAGE LIFE INS CO	ACCIDENT INSURANCE	50.31
15413	7/11/2022	BETTS GARAGE & B&G GLASS INC.	TOWING - FORD CROWN VIC	85.00
15414	7/11/2022	THE CUTTING EDGE, INC.	JUNE 2022 MOWING	4,310.00
15415	7/11/2022	DIAMOND STATE TIRE, INC.	OIL CHANGE - 21 EXPLORER	40.00
15416	7/11/2022	DIAMOND COMPUTER INC.	NEW EMPLOYEE IT SET-UP	150.00
15416	7/11/2022	DIAMOND COMPUTER INC.	MONTHLY ONLINE BACKUP SERVICE	226.95
15417	7/24/2022	THE CUTTING EDGE, INC.	STORM CLEAN-UP/DOWNED TREES	2,250.00
15418	7/24/2022	DELMARVA POWER	5500 0544 167 - TOWN HALL	3,189.52
15419	7/24/2022	DELMARVA POWER	5500 6398 873 - CLINTON ST	45.61
15420	7/24/2022	DELMARVA POWER	5001 7876 892 - WASH ST STORM	61.38
15421	7/24/2022	DELMARVA POWER	5500 6398 055 - WASHINGTON ST	18.05
15422	7/24/2022	DELMARVA POWER	5000 0009 386 - 407 CLINTON ST	150.27
15423	7/24/2022	DIAMOND STATE TIRE, INC.	BRAKES & SHOCKS - CROWN VIC	1,382.00
15424	7/24/2022	DEARBORN NATIONAL	STD/LTD INSURANCE - AUG 2022	495.38
15425	7/24/2022	DELMARVA POWER	5500 8576 260 - 3RD & CANAL ST	16.97
15426	7/24/2022	DELMARVA POWER	5000 0009 725 - CLINTON ST	16.97
15427	7/24/2022	DELMARVA POWER	5000 0009 774 - RT 9	17.34
15428	7/24/2022	DELMARVA POWER	5000 0009 758 - CANAL&WILLIAMS	17.38
15429	7/24/2022	DELMARVA POWER	5000 1281 877 - BAYARD ST	2,416.93
15430	7/24/2022	DELTA DENTAL OF DELAWARE, INC.	DENTAL INSURANCE - AUG 2022	187.34
15431	7/24/2022	DELTA FORMS INC.	#10 WINDOW ENVELOPES	307.63
15432	7/24/2022	FUELMAN	JUNE 2022 FUEL PURCHASES	1,569.07
15433	7/24/2022	STATE OF DE - OMB FINANCIAL OP	HEALTH INSURANCE - AUG 2022	5,798.02
15434	7/24/2022	VERIZON	756-087-692-0001-54	149.00
15435	7/24/2022	VERIZON	152-016-685-0001-78	699.60
15436	7/24/2022	GFL ENVIRONMENTAL	JULY 2022 WASTE/RECYCLING	17,996.22
15437	7/24/2022	NATIONWIDE	JULY 2022 INSURANCE	5,760.10
15438	7/24/2022	RHODUNDA, WILLIAMS, & KONDRASCHOW	JUN2022 GENERAL REPRESENTATION	7,903.00
15439	7/24/2022	VERIZON WIRELESS	720104185-00001 06/04-07/03	240.06
15440	7/27/2022	ARTESIAN WATER	6282000589 - TOWN HALL	56.22
15440	7/27/2022	ARTESIAN WATER	2838769314 - CANAL STREET	45.00
15441	7/27/2022	CANON FINANCIAL SERVCIES, INC.	2ND FLOOR COPIER LEASE	283.04
15441	7/27/2022	CANON FINANCIAL SERVCIES, INC.	1ST FLOOR COPIER LEASE	339.78
15442	7/27/2022	CITY OF NEW CASTLE	TRAFFIC CONTROL - ABC EVENT	438.75
15443	7/27/2022	CRYSTAL SPRINGS	4 X 5 GALLON BOTTLES	24.10
15444	7/27/2022	THE CUTTING EDGE, INC.	FEB 2022 TRASH REMOVAL	1,308.00
15445	7/27/2022	DIAMOND STATE TOWER	2ND FLOOR WINDOW/DOOR REPAIR	5,316.60
15445	7/27/2022	DIAMOND STATE TOWER	2ND FLOOR CLOSET SHELVING	3,090.25
15445	7/27/2022	DIAMOND STATE TOWER	CC - SINK & DOOR REPAIRS	1,599.50
15446	7/27/2022	KCI TECHNOLOGIES	JOB NO.171603872C-IDDE PROGRAM	92.50
15447	7/27/2022	MUTT MITT	MUTT MITTS	232.93
				84,784.03